

DOCUMENT RESUME

ED 191 435

IR 008 643

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TITLE Resource Identification Workshops and Forum for Resource Sharing, 1979. A Report to the State Council of Higher Education in Virginia.
INSTITUTION Consortium for Continuing Higher Education in Northern Virginia, Fairfax.
PUB DATE May 79
NOTE 128p.: For related document, see ED 157 549.
EDRS PRICE MF01/PC06 Plus Postage.
DESCRIPTORS Information Services; *Information Sources; Library Collections; *Library Cooperation; Library Networks; *Regional Programs; Resource Materials; *Shared Services; *Workshops
IDENTIFIERS *Virginia

ABSTRACT

This report describes a series of workshops and a forum held to identify and assess existing collections in Northern Virginia institutions (libraries, universities, agencies, etc.) in the following subject areas: non-print materials, children's literature, consumer education, health sciences, library and information science, local history and genealogy, maps, oral history, religion, and services to the handicapped. Methodologies for designing the workshops and the forum for resource sharing are detailed, as well as for the assessment and evaluation of the events. Schedules, summaries of workshop activities, regional guides to resources in 18 subject areas, conclusions, recommendations, and a directory of participants are included. Appendices provide samples of materials used during workshops, a summative evaluation of the 1978 workshops, and an evaluation of the 1979 workshops. (FM)

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Resource Identification Workshops And Forum For Resource Sharing 1979

A Report To The State Council Of Higher Education In Virginia

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TO THE EDUCATIONAL RESOURCES
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Prepared By
Gloria Terwilliger Brown
Northern Virginia Community College

May 1979

Assisted By Members Of The Library Networking Committee Of The
Consortium For Continuing Higher Education In Northern Virginia

ED191435

IR008643

The Report of the 1978 Series of Resource Identification Workshops, a project of the Consortium for Continuing Higher Education in Northern Virginia, is available from the Education Resources Information System, as an ERIC document.

ED 157 549

Schwartz, Shula and Others

A Report: Resource Identification Workshops, May 1978. 62 p.

EDRS Price:	Microfiche	\$.83
	Hard Copy	\$3.50
	plus postage	



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

TABLE OF CONTENTS

PREFATORY MATERIAL

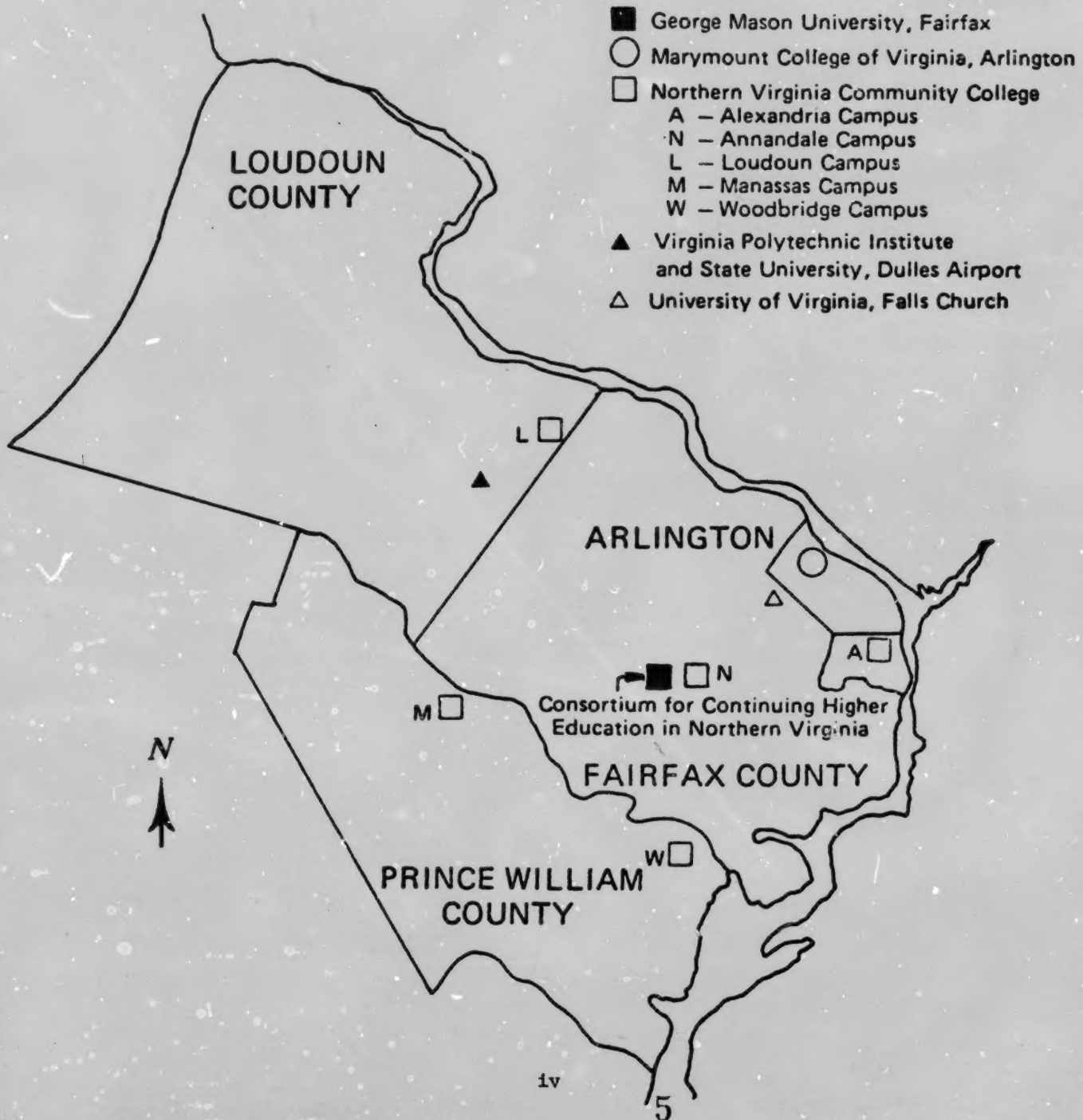
SECTION I	Methodology
Section II	Schedules and Activities
SECTION III	Summaries of Activities
SECTION IV	Guides to Resources
SECTION V	Conclusions and Recommendations
SECTION VI	Directory of Participants

APPENDICES

A	Organization and Goal Statement - LNC
B	Workshop Proposal
C	Workshop Brochure
D	Workshop Leaders' Information and Forms Package
E	Invitational Letters, FORUM
F	Summative Evaluation, 1978 Workshops
G	Evaluation, 1979 Workshops
H	Contributed Time (estimated)

The GUIDES TO RESOURCES "WHERE to find WHAT about..."
(Section IV) are designed for separate distribution to
participating institutions

NORTHERN VIRGINIA PLANNING DISTRICT 8



PREFACE

Nine legal jurisdictions comprise the Northern Virginia community, an area also known as Planning District Eight. Those jurisdictions are: Alexandria (City), Arlington County, Fairfax City, Fairfax County, Falls Church (City), Loudoun County, Manassas (City), Manassas Park (City), Prince William County.

The level of economy in the area is one of the highest in Virginia. The various sectors of employment are primarily "white-collar," of a nature, requiring dependence on information sources. Almost a third of working residents are employed in services or government, with manufacturing enterprises accounting for slightly more than six percent (1970 data).

Residents of the Northern Virginia area have a generally high level of educational attainment. In 1975, Planning District Eight residents over 25 years old had a median level of education of 13.6 years, indicating that over half of these residents had some college experience. The emphasis on beginning, continuing, or advancing education is clearly demonstrated by enrollments in the colleges and universities of the area.

The information client in such an area places heavy demands on the information systems. Most of the libraries and the educational institutions are comparatively young. The public libraries are, for the most part, less than a quarter of a century old. Almost all the college and university libraries, and many of the special libraries, have been established within the past ten to fifteen years. As a result, no library or library system can hope to support its particular constituent with in-depth collections in all fields of interest.

Cooperation among libraries offers the obvious solution to providing the most effective utilization of existing resources. Cooperative projects of varying scope had been developed among libraries in Northern Virginia for a number of years prior to the establishment of the Consortium for Continuing Higher Education in Northern Virginia. Sponsored by that agency, the Library Networking Committee has been able to assume a leadership role in planning, initiating, and coordinating significant projects of library cooperation throughout the Northern Virginia area. The effectiveness of the Library Networking Committee is enhanced by its relationship to the Consortium which provides links to other state agencies.

The continued coordinated development of services and resources can do much to extend information access and utilization, while maintaining costs at a reasonable level. The potential for further coordinated cooperation at various levels exists, and requires continuous attention to such opportunities.

PURPOSES AND GOALS OF THE LIBRARY NETWORKING COMMITTEE
OF THE NORTHERN VIRGINIA CONSORTIUM FOR CONTINUING HIGHER EDUCATION

1. To extend library resources and services across jurisdictional lines through reciprocal arrangements benefitting Northern Virginia.
2. To assess needs for library materials, collections, and services on a regional basis.
3. To plan, on a regional basis, to meet those needs.
4. To identify areas of collection strength among the members so as to avoid needless duplication.
5. To encourage maximum utilization of our total library resources by the citizens of our region.
6. To augment and support the activities of appropriate professional associations and of other cooperative library groups, such as The Virginia Library Advisory Committee and The Metropolitan Washington Library Council.
7. To publish, from time to time, a Directory of Libraries in Northern Virginia and such other items as may serve the public interest.
8. To encourage agreements on standardization of bibliographic control.
9. To seek cooperative use of technology.
10. To provide opportunities for librarians and educators to exchange ideas, information, and experiences relating to library planning, development, and management.

INTRODUCTION

Mutual interests and concerns among librarians lead to many forms of supportive professional relationships, organizations and associations. Librarians in all sectors of the profession face similar issues, including financial support, bibliographic control, automation, new technologies, governance and management, access to new forms of information, and collection development. The commonality of interests, regardless of size or specialization, is predicated on a coherence within the profession. Librarians share a common curriculum in their professional training, share a common concern with the methodology of organization and control of information, and share an uncommon concern for the needs of their clients.

During the early seventies, Northern Virginia area library directors and extension directors began to meet on an occasional basis for lunch and discussion of their mutual concerns. William L. Whitesides, Director of the large Fairfax County Public Library System, was a prime initiator of the early informal meetings. Among the participants was Dean Brundage, Administrator of the Consortium for Continuing Higher Education in Northern Virginia. Mr. Brundage, cognizant of the vital role played by libraries, began hosting the meetings of the Consortium Library Directors, a group which was expanded to include public, academic, school, and special libraries. The meetings began to assume a structure as the Networking Committee of the Consortium, and notes of the discussions were distributed.

Several projects were conducted by the informal association of concerned librarians. Notable are the publications, A Directory of Library Resources in Northern Virginia, the 2nd edition of which was published in 1975 and Association and Company Libraries in Northern Virginia: A Supplement Updating "A Directory of Library Resources in Northern Virginia", published in December, 1977. Both directories were published through the courtesy of MITRE Corporation, METRFX Division, McLean, Virginia, another example of the cooperation among institutions in the community.

Of considerable significance was the establishment, through efforts of the Consortium and the Library Directors, of liberal loan policies throughout the nine area political jurisdictions. By 1976, faculty and students at Consortium institutions could obtain borrowing privileges from all of the Consortium colleges and universities, most of the public libraries, and some of the specialized libraries, simply by presenting proof of student or faculty status.

In the normal manner of organizational growth, formalization of identity was sought. An ad hoc committee chaired by Mr. Brundage reviewed the development and design of the meetings, and prepared a statement affirming the purpose and composition of the group. On December 21, 1976, the Organization and Goal Statement of the Library Networking Committee of the Northern Virginia Consortium was adopted by the Librarians. (See Appendix A for text)

In 1977 the State Council for Higher Education in Virginia offered to the Consortia in the state funding for proposals which would encourage the stated goal of inter-institutional cooperation. The Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia sought and obtained funding for a series of Resource Identification Workshops. The Workshops were designed to

further the concept of resource sharing, one of the fundamental purposes of the Library Networking Committee. That project has been described in Resource Identification Workshops: A Report, May 1978 (Available as an ERIC document, ED 157 549.)

In August 1978, the State Council of Higher Education again offered the opportunity to submit proposals for cooperative library projects, funded by an appropriation from the 1978 General Assembly. A proposal was again submitted by the Library Networking Committee. (See Appendix B). Upon notification of approval of the grant, a sub-group was appointed to carry out the 1979 project which is reported on the following pages. The Committee charged with this responsibility consisted of Gloria Terwilliger Brown, Chairman (Director of Learning Resources, Northern Virginia Community College, Alexandria Campus), Mimi Gronlund (Instructional Services Librarian, Northern Virginia Community College, Alexandria Campus), Carolyn Leonard (Coordinator, Media Processing Services, Northern Virginia Community College), Sandy Beeson (Acquisitions Librarian, Media Processing Services, Northern Virginia Community College), and Tom Alrutz (Coordinator of Information Services, Fairfax County Public Libraries.)

ACKNOWLEDGEMENTS

The 1979 Resource Identification Workshops and Forum for Resource-sharing have been the product of innumerable hours of planning, designing, attending, and reporting. About one hundred and sixty-five librarians, faculty members, staff assistants, and resource persons were directly involved. The Workshop leaders, who planned each separate Workshop, maintained records as requested, and provided summaries and reports of the activities, were exemplary in fulfilling their responsibilities. The Discussion Leaders for the Forum for Resource-sharing, all of whom had participated in the 1978 Workshops, were flexible and responsible in their assignments.

The members of the Grant Project Committee assumed willingly all tasks, great and small. Mimi Gronlund, who assisted with the previous year's project, developed the summative evaluation of the 1978 Workshops (See Appendix G), and carried out numerous tasks for the current year's Project. Sandy Beeson, who also assisted with the previous year's project, developed brochures and reporting forms, and with Carolyn Leonard, served as the control point for Workshop Registration and Coordination. Dale Brown assisted with the planning of the Forum Reception at the conclusion of the project.

Tom Alrutz, who has served as Advisor for the two successive projects, has been principal grant author, and is a seemingly inexhaustible source of information about area sources and resources.

Charlotte Wilhelmi, Consortium Administrator, has eased the mechanics of grant administration and has served as liaison with the State Council throughout. Her staff assistant, Evelyn Post, is ever gracious and helpful in supplying information and in handling budgeting and accounting procedures.

The tedious and time-consuming proceedings of typing and verifying details in the preparation of this report have been the responsibility of my Secretary and Staff Assistant, Jan Singleton, who also handled the RSVP's for the March 16 Forum. The Directory of Participants, another complex verification task, was prepared by Jean Brown, Media Services Librarian on the Alexandria Campus LRC staff, assisted by Lores Hill, Secretary of Audio-Visual Services. Linda Bethel, Staff Illustrator, Alexandria LRC, prepared the final copy for printing.

In the final analysis, there is no satisfactory way to acknowledge the extent of the detailed and creative efforts that many have provided throughout the Project.

With thanks.

Gloria Terwilliger Brown, Ed.D
Project Director
Library Networking Grant, 1979



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
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SECTION I - METHODOLOGY

- A. Designing the Workshop
- B. Designing the Forum for Resource-sharing
- C. Assessment and Evaluation

METHODOLOGY

A series of Resource Identification Workshops held in April 1978 provided a means for assessing existing collections in ten subject areas, and established an informal network among subject specialists.

The 1978-79 Project will afford a review and update of those subject areas, identifying gaps in those fields and planning for further systematic development of the holdings. The 1978-79 Project will add ten new subject areas in ten different Resource Identification Workshops.

After the conclusion of the Workshops, a Forum for Resource-sharing will draw together all participants in both series for further discussion of development of methods to provide access and utilization without duplication.

from "Abstract of the Proposal" (See Appendix B)

A. Designing the Workshops

In the late fall of 1978, the Project Committee identified ten information areas for examination in a new series of Workshops. Host institutions were selected because of their collection strength or specialty in the particular subject. Committee members contacted area Library Directors and subject specialists to determine availability of sites and Workshop leaders. A brochure was prepared, detailing the scope and procedure for the Workshops, with a Calendar of Events. The brochure, (Appendix C) was distributed to directors of all libraries and resource centers associated with the Consortium Library Networking Committee, who encouraged and supported staff participation.

Workshop Leaders were briefed by members of the Project Committee at a meeting prior to the first Workshop. A Leaders' Information and Forms Package, (Appendix D) was distributed. The specific format of the Workshop was left to the discretion of the Workshop Leader. For uniformity in reporting, all leaders were asked to: 1) compile a list of participants by Name, Position, Title, and Institution, with phone number, 2) prepare a summary of the day's activities, 3) submit information for a Guide to Resources, and 4) circulate and collect evaluations of the Workshop.

The ten Workshops were held between February 6 and March 2, 1979. The Workshop on Children's Literature was rescheduled due to the Blizzard of '79. Attendance at two other Workshops was affected by hazardous winter road conditions.

B. Designing the Forum for Resource-sharing

A wrap up session, The Forum for Resource-sharing, was planned as the final stage of the 1979 grant project, and was held on March 16 at George Mason University.

The Forum was designed as a two-stage event, a "reunion" of the participants in the 1978 Resource Identification Workshops, by subject area, followed by a Reception and informal discussion for all participants. The objectives, stated in the invitational letter (Appendix E) were as follows:

1. to review the previous year's materials and summative evaluation (see subsequent section)
2. to discuss the concept of cooperative collection development
3. to continue to develop avenues for resource-sharing

Invitational letters were mailed to participants, to the Advisory Board of the Consortium for Continuing Higher Education in Northern Virginia and to the members of the Library Networking Committee. Nearly a hundred acceptances were received.

C. Assessment and Evaluation

Review of previous year's project

During the preliminary planning for the Workshops, materials from the previous year were reviewed, including the Guides to Resources and the evaluations of the 1978 Workshops. The workshop evaluations were primarily an immediate subjective assessment of the day, and elicited generally positive responses by participants to the questions: "Did you find this workshop of value to you professionally?" and "Would you like to see future workshops held on other subject areas?"

No data relative to the extent or amount of use of the Guides was available. Therefore, a questionnaire was prepared to collect this information, and was distributed to all participants in the 1978 Resource Identification Workshops, with a copy of the pertinent subject area guide attached. Participants were asked to review it for timeliness and accuracy, and were questioned about its use. The mailing was made well in advance of the start of the 1979 Workshops in order to use responses in the most effective manner. (See Appendix F for questionnaire and cover letter.) There were forty-five responses.

From an analysis of the survey, it can be concluded that the 1978 Resource Identification Workshops were successful in achieving three out of four goals. The most significant success was achieved in the Workshops' contribution to increasing knowledge of area resources and in helping participants evaluate their own

library collections. Responding participants also rated the Workshops positively in improving service to library users and in developing professional connections which have been useful. Cooperative collection development was reported as the least successful aspect of the series of Workshops. Only 8.7% indicated that they had been involved in any progress toward that goal.

The evaluation of the Guides to Resources elicited sufficient data to suggest under-utilization, lack of understanding of their purpose, and problems with distribution. As a result, one of the objectives of the 1979 Forum meetings was to focus attention on the Guides, their use, and possible redesign of the format. (A complete analysis of the questionnaire can be found in Appendix F).

Discussion and suggestions on March 16 did lead to a new format, designed to be more appealing to the information client. The new Guides titled "WHERE to find WHAT about..." can be found in this report, on the contrasting color pages.

Evaluation of current project

The evaluation instrument distributed to participants was designed to include specific questions relating to cooperative acquisitions, in an effort to continue progress towards the goal of cooperative collection development. Results of the evaluations will be referenced in the Section "Conclusions and Recommendations", with complete results and analysis in Appendix G.



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
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SECTION II

SCHEDULES AND ACTIVITIES

Resource Identification Workshops

Forum for Resource-sharing

RESOURCE IDENTIFICATION WORKSHOPS

1978 - 1979

1978 Workshops

<u>Topic</u>	<u>Leader</u>
Art Studies	Bettie Cobb
Career and Vocational Guidance	Jane McQuade
Energy and Environment	Marlene Tebo
Gerontology	Mimi Gronlund
Law	Steve Burnett
Local History and Genealogy	Allan Robins
Music	Anita Lamkin
Professional Education	Betty Chilton
State and Local Government Documents	Shirley Glazener
Urban Affairs	Janet Carleton

1979 Workshops

<u>Topic</u>	<u>Leader</u>
Children's Literature	Debbie Weilerstein
Consumer Education	Helen Maulsby
Services to Handicapped	Connie Runyon
Health Sciences	Alice Sheridan
Access to Library and Information	
Science Sources and Services	Caroline Arden
Local History and Genealogy	Dot de Wilde
Maps	Flo Wilson and
	Pat Neighbarger
Access to Non-print Materials	Bill Belmore
Oral History	Sara Collins
Religion	Lee Lanpher

RESOURCE IDENTIFICATION WORKSHOPS, 1979

IMPLEMENTATION SCHEDULE - 78-79

<u>Month</u>	<u>Task</u>	<u>Agent</u>
November 1978	Select ten fields of specialty for 1979 Resource Identification Workshops, with sites and workshop leaders	Committee
November 1978	Prepare survey assessing long-term effects of 1978 Resource Identification Workshops. Include copy of relevant 78 <u>Guide to Resources</u> and request corrections, update of information	Gronlund
	Distribute surveys to all 1978 workshop participants	Gronlund
December 1978	Receive survey returns and tabulate results	Gronlund
December 1978	Develop sites and dates for 1979 Workshops, make final plans	Leonard, Beeson
	Prepare publicity	Beeson, Brown
	Plan the March Forum	Brown
January 1979	Mail Workshop publicity to all area libraries	Leonard, Beeson
	Hold Briefing for Workshop Leaders (January 28)	
February - March 1979	Hold Resource Identification Workshops (Feb. 6 - March 2)	Committee - Workshop Leaders
March 1979	Forum for Resource-sharing, Friday, March 16	Brown
April 1979	Prepare <u>Report</u>	Brown
May 1979	Distribute Report and updated <u>Guides to Resources</u>	Committee

FORUM FOR RESOURCE-SHARING

Purpose

The summative evaluations of the 1978 Workshops, conducted in December, 1978, indicated a positive attitude towards the usefulness of professional connections developed during those workshops. The evaluations also showed the need to re-examine the concept of cooperative collection development. Therefore, an opportunity for participants to assemble as a single group was planned as a follow-up to the 1979 series of Resource Identification Workshops.

Invitations were extended to all participants of the 1978 Workshops to attend a "reunion" of those groups on March 16, 1979, and to participate in a reception including participants of both 1978 and 1979 Workshops, following the working meeting. The purpose of the "reunion" meeting, as explained in the letter of invitation, was three-fold, and is stated below.

Those of you who participated in the 1978 Subject Workshops last year are invited to attend a "reunion" of those groups, beginning at 2:00 p.m. in Robinson Hall on the campus of George Mason University. In separate meetings, by subject area, participants will have an opportunity to review last year's materials and the recent summative evaluation, as well as to discuss the concepts of the cooperative collection development and continuing avenues for resource sharing.

Procedures

Participants from the 1978 Workshops who responded to the call to attend the meeting on March 16 were divided into groups. Some of the original Workshop groups were combined in order to maximize participation. Workshop leaders of the 1978 Series agreed to act as Group Leaders for the 2:00 p.m. session on March 16, and were briefed as to the purpose and desired outcomes.

Schedule for 2:00 p.m. session (2:00 p.m.-3:00 p.m.)

Participants meet in subject area groups with appointed leader

ART/MUSIC	(Anita Lamkin)
CAREERS/PROFESSIONAL EDUCATION	(Betty Chilton and Ruth Kerns)
ENERGY	(Marlene Tebo)
GERONTOLOGY	(Janet Carleton)
LAW/URBAN AFFAIRS/ STATE AND LOCAL DOCUMENTS	(Steve Burnett and Shirley Glazener)

Objectives of discussion

- 1) Review Evaluation Report (text in Appendix)
- 2) Review Guides to Resources for
 - a) accuracy
 - b) effectiveness
- 3) Discuss concept of cooperative collection development
- 4) Develop recommendations for 3:00 p.m. Session

A total of 35 participants from the 1978 Workshops and six observers were involved in the 2:00 p.m. sessions.

Schedule for 3:00 p.m. Session

All participants and observers met as a single group to develop recommendations for review and consideration by the Library Networking Committee. Tom Alrutz, Coordinator of Information Services, Fairfax County Public Libraries, was the leader for the combined working session.

During the 3:00 p.m. session each group leader from the preceding working session was called upon to summarize the discussion objectives of his/her group. With free audience participation, a number of topics for further consideration were expressed.

The recommendations have been listed in random order, except for the first in each case, which relates to the development and continuation of Subject Interest Groups, and for the last, which relates to Cooperative Acquisitions.

SIC:

Periodic meetings of interested participants as a Subject Interest Group.

Identification of subject specialist contact persons

- Shared cataloging
- Simplified procedures for borrowing and loaning
- Methods for cooperative acquisitions procedures

CAREERS/PROFESSIONAL EDUCATION:

Periodic meetings of interested participants as a Subject Interest Group.

Encourage faculty participation in future meetings.

Redesign format of Guides to Resources to make them more appealing to the layperson.

Identify and share resources other than print materials (Reference was specifically made to utilizing graphics services, to sharing the Badge-maker which had been used to prepare HOST BADGES, and to the source of the effective "wax-card" technique used by Tom Alrutz during the 3:00 p.m. Session. Use of services only, and providing any consumable supplies, was stressed.)

Development of guidelines for cooperative acquisitions procedures.

ENERGY:

Identify subject specialists for purposes of communication

Circulate acquisitions lists among subject specialist librarians

Expand use of available resources in Federal libraries

Use expertise of subject specialists in major acquisitions purchases; be aware of limitations of cooperative acquisitions due to the different needs of Special and University Libraries.

GERONTOLOGY

Share Bibliographies among subject specialists

Redesign Guides to Resources for clarity; distribute them to senior citizen groups, retirement homes, and other related agencies in addition to libraries.

Hold a Workshop to determine a core collection for the subject area, and then specialize according to institutional programs and goals.

LAW/URBAN AFFAIRS/STATE AND LOCAL DOCUMENTS

Increase interaction among library staffs, and develop system for staff members to share news of recent acquisitions, new database services, etc.

Update Guides for laypersons.

Continue cooperative acquisition of Federal, State, and Local documents for the most comprehensive coverage at the least cost. (One example given was to designate George Mason University for Federal Documents, and Fairfax County Public Library for State and Local Documents.)

OTHER SUGGESTIONS

A number of specific and general ideas were elicited during the free-flowing period which concluded the session.

Increase effectiveness of Guides to Resources by adding institutional phone numbers.

Stimulate more faculty participation in Library Networking Committee projects.

Increase participation of Special and Federal Libraries in Library Networking Committee projects.

Additional topics for future Workshops:

- Substance Abuse (drug and alcohol)
- Technology (Chemistry, Engineering, Statistics)
- Health Care Delivery Systems
- Health and Safety/Environmental Health
- Computer Science
- Area On-line Data Bases

At the conclusion of the 3:00 p.m. session, participants adjourned to the Student Union at George Mason University for a reception which included participants in the 1979 Workshops, Consortium members and guests invited from the Consortium-related groups. Introductions, expressions of gratitude, and remarks concerning future development of the Library Networking Committee were made.

Tom Alrutz, Coordinator, Information Services for Fairfax County Public Libraries, introduced and acknowledged:

Dr. John Molnar, State Council of Higher Education in Virginia
Donald Haynes, State Librarian
Dr. C. N. Bennett, Citizens Advisory Committee, Consortium
T. Marcus Gillespie, Citizens Advisory Committee, Consortium
Dr. Alyce Klussman Paullin, State Library Board
Dean Brundage, First Consortium Administrator
Dr. Martha Turnage, Executive Assistant to the President, George Mason University

Dr. Gloria Terwilliger Brown, Director of Learning Resources, Alexandria Campus of Northern Virginia Community College, and Project Director for the Consortium Grant, acknowledged and thanked members of her Committee:

Tom Alrutz, Coordinator, Information Services, Fairfax County Public Libraries
Carolyn Leonard, Coordinator of Media Processing Services, Northern Virginia Community College
Sandra Beeson, Acquisitions Librarian, Media Processing Services, Northern Virginia Community College
Mimi Gronlund, Instructional Services Librarian, Alexandria Campus, Northern Virginia Community College
Dale W. Brown, Specialist in Media Services, Alexandria Public Schools

Following the introductions, William Whitesides, Director of the Fairfax County Public Libraries and current Chairman of the Library Networking Committee, spoke briefly about future projects by the Library Networking Committee. He encouraged participants to identify themselves for leadership roles in the continuing effort to increase resource-sharing and cooperative efforts in the community of Librarians.



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

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SECTION III

SUMMARIES OF WORKSHOP ACTIVITIES

Access to Non-Print Materials

Children's Literature

Consumer Education

Health Sciences

Library and Information Science

Local History and Genealogy

Maps

Oral History

Religion

Services to Handicapped

SUBJECT: Access to Non-Print Materials

DATE: February 16, 1979

WORKSHOP LEADER: William E. Belmore, Coordinator, Learning Laboratory
Northern Virginia Community College, Annandale

HOST INSTITUTION: Northern Virginia Community College, Annandale
8333 Little River Turnpike
Annandale, Virginia 22003

PARTICIPANTS: Susan Amrhein, Thomas Balch Library, Loudoun
Jan Campbell, NVCC, Manassas
Cathy Chung, NVCC, Media Processing Services
Ella Clarke, Fairfax County Public Library
Esther Cook, Alexandria Public Library
Laraine Correll, George Mason University
Nancy Ehlke, International School of Law
Dianna Goldstein, Arlington Public Library
Carol Hanby, NVCC, Manassas
Wallace Hutcheon, NVCC, Annandale (Faculty)
Lois Kane, Arlington Public Library
Marie Lane, International School of Law
Joseph Mersereau, Fairfax County Public Library

SUMMARY OF ACTIVITIES: The workshop leader began with an introduction to the size and scope of the non-print media collection at Northern Virginia Community College, Annandale. It was explained that the campus collection is in two parts; a campus wide collection which is located in various divisional offices across the campus for use by faculty within those respective divisions, and an LRC collection which is available to the entire campus. The 16mm film collection maintained by the Audio Visual Services office, is part of the College collection and is shared with collections at the other four campuses. Handouts were distributed showing the breakdown of the number of titles of each type of non-print materials available in both the LRC collection (housed in the Learning Laboratory) and the campus wide collection. The methods of access to these non-print collections by students, faculty, and staff were then presented. Basically, the 16mm film collection and the materials held by division offices are available only to faculty by request through Audio Visual Services or their respective division office. The LRC collection is available for use by students in the Learning Lab or by faculty request in the classroom. Discussion followed on ways of distributing non-print materials to the other campuses of NVCC and to other institutions. All non-print materials from all campuses of NVCC are being placed in the combined Com catalog. A faculty member from NVCC--Annandale then discussed how he accesses and uses the non-print material collection in his classes. In the afternoon a tour was made of the two Learning Laboratory facilities on Annandale Campus, where students utilize non-print materials as part of their instructional programs.

Participants described major collections of non-print materials at their institutions. George Mason University has recently acquired the Federal Theatre Collection, which includes 25,000 photographs, 200 oral history tapes, 15 video cassettes, costumes, scrapbooks, and materials on stage design. The Library of George Mason University Law School (formerly International School of Law) includes a video cassette collection on legal issues. The Fairfax County Public Library System has a large collection of 16mm films encompassing a wide range of subjects.

SUBJECT: Children's Literature

WORKSHOP LEADER: Debbie Weilerstein, Coordinator, Arlington County Public Library, Central

DATE HELD: February 28, 1979 (Rescheduled from February 21, due to Blizzard of '79)

HOST INSTITUTION: Arlington County Public Library, Central
1015 N. Quincy Street
Arlington, Virginia 22201

PARTICIPANTS: Mary Billings, U.S. Office of Education, HEW.
Nancy Brown, Loudoun County Public Library
Jo Carr, U. of Va., Northern Va. Center
Mary Flanagan, Prince William Public,
Potomac Branch, Woodbridge
Eileen K. Francis, Mary Riley Styles Public
Library (Falls Church)
Elizabeth Goebel, Arlington County Public
Library
Joan M. Manzione, Alexandria Public School,
Charles Barrett Elementary
Agnes Mao, George Mason University
Thelma McElveen, NVCC, Alexandria Campus
Susan Natella, George Mason University
Eileen O'Connell, Arlington County Public Library
Nancy Schfrin, Fairfax County Public Library

SUMMARY OF ACTIVITIES: The Head of the Arlington County Central Children's Room distributed a bibliography of their Children's Literature Reference Collection and discussed highlights of it. Participants were then able to examine the collection. Later librarians from other public libraries compared their resources with the host's collection. Fairfax County Library distributed a bibliography of their reference holdings.

All of the public libraries can provide service to children's literature students, but smaller collections have limited copies of specific titles so can not handle a large influx of students. Prior notice of assignments by instructors is appreciated.

It was felt that there was too much dependence on the public libraries for university assignments. Needed is a central resource center where new books can be examined. This would be particularly helpful to students, school media specialists and public librarians from small systems.

The librarian of the Educational Materials Resource Center (EDMARC) of HEW discussed the help that they can provide. New trade and text books are available for viewing there. Due to a budget squeeze their services are currently very limited, but they welcome visitors. Their address is 400 Maryland Avenue, SW, Washington, D.C. 20202. Because of limited space only small groups can be accommodated and it is advisable to call ahead of time.

The workshop concluded with an examination of the Francis and Elizabeth Booth Silver Illustrators' Collection. Catalogs of this collection were distributed.

SUBJECT: Consumer Education

DATE: March 1, 1979

WORKSHOP LEADER: Helen E. Maulsby, Branch Librarian
John Marshall Branch, Fairfax County Public Library

HOST INSTITUTION: Fairfax County Public Library
John Marshall Branch
6209 Rose Hill Drive
Alexandria, Virginia 22310

PARTICIPANTS: Jean Carruthers, Loudoun County Public Library
* Patricia Faley, Bureau of Consumer Protection, FTC
* Grace Gomez, Bank of Virginia
Margaret J. Jackson, Fairfax County Public Library
Denise Kelleher, Arlington County Public Library
Gloria Kornasiewicz, Fairfax County Office of
Consumer Affairs
Jo Murphy, Mary Riley Styles Public Library
(Falls Church)
Pearl Nelum, Bank of Virginia
Jo Rae, Northern Virginia Community College
Suzanne Rehder, Fairfax County Public Library
Mary E. Skidmor, Arlington County Public Library
* Mary Ann Shurtz, Virginia Office of Consumer Affairs
Karlann Sick, George Washington High School Library,
Alexandria

* Resource persons

SUMMARY OF ACTIVITIES: Representatives of local, state, and federal government offices of consumer affairs spoke to the group, explaining their activities, all of which have in common efforts to educate the public, assist them in complaint actions, investigate companies against whom complaints have been lodged, and/or enforce laws with respect to consumer protection. Each speaker made available samples of educational handouts--leaflets, newsletters, lists of audio/visual materials, training materials. An interesting resource is Consumer Fair, a coming together of broadcast and print media, trade associations, and consumer affairs groups, in an effort to ascertain that information given the public is correct. All of these speakers emphasized the importance of the role of libraries in collecting, displaying, and dispensing literature on consumer education.

The S.O.S. (Special Organizational Services) Program of the Bank of Virginia was outlined and many helpful leaflets and booklets explaining this personalized free assistance on financial planning and reorganization of personal finances were made available. Again, libraries were suggested as a good means of publicizing this service.

Following showing of two enjoyable and educational films on consumer affairs, participants were invited to mention other resources available in the area. VPI has a good store of information; Loudoun County Library, a strong collection of consumer affairs paperbacks; Alexandria County, a liaison position between their Consumer Education group and the schools and their program of special displays; Mary Riley Styles Public Library (Falls Church), preparation of bibliographies, set up of displays and a fat pamphlet file; Fairfax County Public Library, displays and bibliographies.

SUBJECT: Health Sciences Resources

DATE: February 28, 1979

WORKSHOP LEADER: Alice Sheridan, Library Director, Fairfax Hospital

HOST INSTITUTION: The Fairfax Hospital
3300 Gallows Road
Falls Church, Virginia 22046

PARTICIPANTS: Joanne G. Angle, Mount Vernon Hospital, Alexandria
Hanne L. Berg, Arlington County Public Library
Francis Bernhardt, NVCC (Annandale Campus)
Jeanne Buckon, Potomac Hospital, Woodbridge
Joan Bulley, Mary Washington Hospital, Fredericksburg
Nancy Burns, Fairfax County Public Library
Karen Canova, George Mason University
Mary L. Coyle, MITRE Corporation, McLean
Ruth Devlin, Mary Riley Styles Public Library, Falls Church
Nancy Ehlki, International School of Law, Arlington
Joan Everly, Fairfax County Public Library
Doris Gilbert, Fairfax County Public Library
Eleanore Glod, LRC, Arlington Hospital
Libby Hamilton, Alexandria Hospital, Alexandria
Marie Lane, International School of Law, Arlington
Teresa Linton, NVCC (Manassas Campus)
Beverly Paredes, Marymount College of Va., Arlington
Linda Powell, NVCC (Alexandria Campus)
Beth Roth, National Orthopaedic Hospital, Arlington
Peggy Smith, DeWitt Army Hospital, Ft. Belvoir, Va.
Elizabeth Stoessl, Arlington County Public Library
Olga Taylor, Doctors Library, Arlington Hospital
Cindy Tufts, Sterling Public Library, Loudoun

SUMMARY OF ACTIVITIES: The meeting was opened with a welcome extended by Mr. Jay Shiver, Associate Director of Professional Services, The Fairfax Hospital. Alice Sheridan, the leader of the group, provided a review of the programs and resources available at The Fairfax Hospital. As the most complete source of Health Sciences information in the Northern Virginia area, the Medical Library of The Fairfax Hospital serves as a focal point for all of the other smaller hospital libraries. It has by far the largest collection, numbering some 4,000 monographs with an equal number of periodical volumes. Services that are offered to the community include use of the facility in the evenings and on the week-ends by the general public, brief directional type reference questions over the phone and data base searching for a fee. Inter-library loan to other health related institutions currently is offered at no charge.

Comparisons were made by the other hospital library participants of their collections and services with that of The Fairfax Hospital. In addition other library participants indicated strengths and weaknesses in the Health Science area, which will be enumerated later. Discussions particularly centered around the availability of the materials for public use. It was determined that access to health science materials is available to most residents in Northern Virginia, although they may not be able to borrow materials.

Extended discussion was held in the area of consumer and patient education, particularly with involvement of the public library participants. The Fairfax County Public Library participants were most receptive to requests for subject bibliographies in pertinent areas. Stress management, heart attack and hypertension were identified and Doris Gilbert of the Sherwood Hall Regional Library indicated a willingness to participate in preparation of these.

The public librarians also felt the need for suggestions for core collection materials that they should have available for reference use by the public. Suggestions were made of particular titles that would be most useful in their settings. Many found that they already had a good basic collection once the discussion began. A tour of the Library was conducted and there was opportunity to examine materials. Mrs. Sheridan also made available copies of the journal holdings of The Fairfax Hospital Medical Library and copies of recent acquisitions lists. Some discussion was centered on the Association of Northern Virginia Hospital Librarians, who have been meeting regularly for approximately five years in an informal arrangement. An example of the serials union list was passed out for participants to examine but was not made available for use because the availability of the individual hospitals to supply materials may be somewhat restricted. Participants, other than the Hospital Librarians, were encouraged to contact hospital library representatives in order to answer health related questions and to continue using the National Library of Medicine for inter-library loans, when possible. The consensus of the participants was that the information shared was enlightening and definitely would be useful to them in their future activities.

SUBJECT: Library and Information Science

WORKSHOP LEADER: Caroline Arden, Instructor, Library Science
Catholic University of America

DATE HELD: February 23, 1979

HOST INSTITUTIONS: George Mason University
Fairfax County Public Library, Central

PARTICIPANTS: William J. Frear, Purcellville Library, Loudoun
Nancy Newman, Alexandria Public Schools
Teresa Linton, NVCC (Manassas)
Cathy Sabol, NVCC (Manassas)
Cathy Chung, NVCC, Media Processing Services
Marjorie Dennin, NVCC (Annandale)
Youngsook Park, NVCC (Media Processing Services)
Charles M. Brown, Prince William Public Library
Jane McLaren, Arlington County Public Library
Jane M. Larsen, Arlington County Public Library
Harva L. Sheeler, Fairfax County Public Library
Marion Mirehouse, NVCC (Alexandria)
Nancy Rasmussen, Marymount College of Virginia
Karen Lind, George Mason University
Indira Dholakia, Thomas Balch Library, Loudoun

SUMMARY OF ACTIVITIES: The participants met at the beginning of the workshop to outline and discuss (1) the existing and potential clientele who uses the library and information resources; (2) the acquisitions policies and procedures of the institutions represented; (3) the strength of individual collections; in other words, who uses it, who selects and purchases it, and who has collections worth sharing.

The participants then toured the George Mason University Fenwick Library and examined the University's collections as well as the teaching collection which is purchased by Catholic University Library Science faculty for support of the Catholic University of America's graduate courses taught at George Mason University. Although the materials in this location are selected and purchased by the Catholic University of America faculty, the materials remain on permanent loan at Fenwick Library.

After luncheon the workshop moved to the Fairfax County Public Central Library which holds an extensive collection of professional journals and periodicals. After a tour of the Fairfax Library the participants reconvened to make recommendations for greater accessibility and wider use of the collections.

The following recommendations were offered: (1) The preparation of a union list of professional journals and periodicals. (Jane Larsen, of Arlington County Public Library volunteered to compile this list. It is hoped that one of the participating institutions can provide typing and duplication assistance for the list. (2) There should be established a central professional materials resource center in Northern Virginia. George Mason University was designated as the likely spot. (3) In compliance with, and in support of, the previous recommendations, it was suggested that there be a shared gift and withdrawal plan among the participating libraries, with an "available" list sent to George Mason's acquisitions department to see if there are

materials they would like to add from the materials from other libraries. After George Mason selects from the list, any remaining titles could be sent to other libraries to ascertain if there is a desire for the materials somewhere else in the Northern Virginia area. (4) It was recommended that public libraries lift restrictions on accessibility and borrowing of professional materials. (5) A final recommendation was for the selective dissemination of information on the content of currently acquired publications to interested staff members, based on previously obtained interest profiles. (There was no volunteer for this undertaking.)

SUBJECT: Local History and Genealogy

WORKSHOP LEADER: Dorothea deWilde, Coordinator, Fairfax County Public Library, Central

DATE HELD: February 6, 1979

HOST INSTITUTION: Fairfax County Public Library, Central
3915 Chain Bridge Road
Fairfax, Virginia 22030

PARTICIPANTS: Sara Collins, Arlington County Public Library
Dotty Gion, Prince William Public Library
Ruth Kerns, George Mason University
Martha Lander, Hammond High School, Alexandria
Anda S. Lind, Prince William Public Library
Pat Locassio, Loudoun County Public Library
Teresa Meeks, George Mason University
Nan Netherton, Fairfax County Public Library
Susan Orr, George Washington University
Nellie Pearson, NVCC, Manassas
Michael J. Petit, International School of Law
Dr. Charles Poland, NVCC, Annandale (Faculty)
Allan Robbins, Alexandria Public Library
Paul Roy, George Mason University
Anna Rups, Mary Riley Styles Public Library
(Falls Church)
Diane E. Salman, Prince William Public Library
Milburn Sanders, Great Falls Historical Society
Debra Scarborough, NVCC, Woodbridge
Joan Sheirik, Fairfax County Public Library
Harva Sheeler, Fairfax County Public Library
Karen Wickre, George Mason University
Susan Winter, George Mason University

SUMMARY OF ACTIVITIES: Since the level of research is high in Northern Virginia, there is a need to identify resources available for local historical research, location and extent of private collections, resources of local authors, schools, university and public libraries, historical societies, and government agencies. Mr. Milburn Sanders of the Great Falls Historical Society (formed May, 1977) discussed the work of his group. As yet they have no permanent location for their archives. Their resources: personal contacts with local residents, especially long-time residents and descendants of early settlers, family histories of local residents, establishment of an obituary file, some taped talks, though no oral history, a willingness to share their knowledge with others researching the area. Their history of Great Falls and the Forestville area has been published. For information, contact Milburn Sanders, 759-2352.

Dr. Charles Poland, author of From Frontier to Suburbia (1976), Professor of History, Chairman of the Division of Social Sciences, Northern Virginia Community College, spoke of the value of local history (eye-cular history) in contrast to professional histories

(conceptual history). Though professional historians downgrade local history accounts (people have a hard time saying anything bad about their own area or its residents), many colorful and seemingly minor incidents (as seen in the light of sweeping historical concepts) can have real and pivotal influence on major events. He cited the Battle of Balls Bluff during the Civil War as an example. Due to the cowardice and poor judgment of the local commander, many Union soldiers died unnecessarily. As a result Lincoln and the Congress engaged in a continuing conflict over who should run the war. He urged professional historians to team with local historians, local historical societies to start research now and to view local history within the context of the national picture. Local records show the picture of the community and point out lifestyles and problems of the day.

As the group toured the Virginiana Room at the Central Branch of the Fairfax County Public Library, Dorothea deWilde described it as the main center for sources of local history in Fairfax County. The coverage here is in four areas: books (rare books), local histories (information for each county in Virginia); genealogical material; maps, microfilm (old county records, census reels, newspapers); microfiche (Fairfax County court minutes and abstracts); vertical file material (newspaper clippings, pamphlets).

Mrs. Nan Netherton, co-author of Fairfax County, Virginia: A History (1978), and other publications about Fairfax County, spoke of the value of the Historic American Buildings Survey Inventory, began in the 1930's as a project of the Works Projects Administration. She pointed out the necessity of preserving on microfilm as many of our documents and records as possible. She suggested the use of bibliographies, such as Gutheim and the new history book, for location of further research sources. As a local history source, Mrs. Netherton reminded us of the importance of working in primary sources in the Court House.

After a lunch break, the workshop drove to Gunston Hall to tour the house and library, guided by Ms. Susan Orr, a graduate of George Washington University and an intern in museum studies. The library is an Eighteenth Century gentleman's working library and contains books on horticulture, home remedies, architecture, etc. There is also a special collection on George Mason and his family and original maps of the area dating from the 17th and 18th centuries. An appointment must be made to use the library and archival material. Contact the librarian, Mr. B. Brown, 550-9220.

SUBJECT: Maps DATE HELD: March 2, 1979

WORKSHOP LEADERS: Flo Wilson, Circulation Librarian, George Mason University
Pat Neighbarger, Cataloging Librarian, George Mason University

HOST INSTITUTION: George Mason University, Fenwick Library
4400 University Drive
Fairfax, Virginia 22030

PARTICIPANTS: Jean Braden, Northern Virginia Community College
Alexandria
Karen Canova, George Mason University
John Crabbe, Science Applications, Inc.
James Flatness, Library of Congress
Dottie Green, Prince William County Public Library
Virginia Haley, Loudoun County Public Library
Ruth Kerns, George Mason University
Anda Lind, Prince William County Public Library
Laura Mac Queen, United States Geological Survey
Phebe Masson, Alexandria Public Schools
Joe Mersereau, Fairfax County Public Library
Tot Pearson, Northern Virginia Community College,
Manassas
Sylvia Rortvedt, Northern Virginia Community College,
Alexandria
Paul Roy, George Mason University
Virginia Wolfe, Arlington County Public Library

SUMMARY OF ACTIVITIES: Each participant discussed the holdings and use of their own library's collection. Participants provided a number of useful suggestions for map use and care, general information on cartography, and specific items of broad interest.

- There is a package purchase deal available from American Map Company of major cities and smaller cities.
- For instructional purposes maps may be mounted on posterboard or stiff cardboard so that they will stand up against a blackboard.
- There will be a course on Map-Librarianship this summer at Catholic University. This course alternates with a course on History of Maps each summer.
- Arlington County Historical Society has some Arlington maps.
- George Mason University is starting a master's degree program in Geography with a specialization available in cartography. There will be a cartography laboratory.
- Cataloging maps increases their use.
- Local topographic maps are available for sale at Hudson Bay and Appalachian Outfitters as well as at the U.S. Geological Survey in Reston.
- The National Archives has a large Aerial Photograph collection.
- The Library of Congress sells a facsimile of the John Smith Map of Virginia (1612)
- To protect maps the Library of Congress may encapsulate them in mylar sheets bound with 3M tape.
- The National Archives has a large Xerox machine for maps
- The U.S. Geological Survey uses chartex to mount materials stored with the maps.

SUBJECT: Oral History

WORKSHOP LEADER: Sara Collins, Virginiana Librarian, Arlington
County Public Library, Central Branch

DATE HELD: February 13, 1979

HOST INSTITUTION: Arlington County Public Library, Central Branch
1015 N. Quincy Street
Arlington, Virginia 22201

PARTICIPANTS: Gordon Cook, NVCC-Woodbridge
Pat Appelbaum, Catholic University
Ruth Henry, Loudoun County Public Library
Eric Grundset, Fairfax County Public Library
Karen Canon, George Mason University
Ruth Kerns, George Mason University
Patricia S. Webb, Falls Church Historical Commission
and Mary Riley Styles Public Library

SUMMARY OF ACTIVITIES: The workshop opened with each of the participants briefly describing their institution's collection or interest in Oral History. Eric Grundset reported that Fairfax County Central Library possesses ca. 44 tapes, one-third of which are transcribed. The oral history program is conducted on a voluntary basis by the Fairfax County History Commission and interested individuals. Gordon Cook stated that he is interested in starting an oral history program as part of the Learning Resources Center at NVCC-Woodbridge. Patricia Webb described the holdings of the Falls Church Historical Commission and Mary Riley Styles Public Library. The Library has about 15 non-transcribed tapes; the Commission has about 60 cassettes, two-thirds of which are transcribed. Oral history is strictly voluntary at the Library, while the Commission actively supports an oral history program. Sara Collins reported that Alexandria has a voluntary oral history program and possesses ca. 10 tapes. Karen Canon and Ruth Kerns represented George Mason University which is actively conducting an extensive oral history project to support the Federal Theatre Project collection. Currently there are 201 tapes of participants in the WPA including performers, directors, playwrights, and technical and administrative personnel; 120 tapes have been transcribed. The University is also expanding the oral history project to include faculty, staff, and local personalities. Sara Collins described Arlington's collection (about 55 tapes) which is in various states of transcription and editing. Arlington's system of controlling tapes during processing, the handling of the legal aspects of oral history, and the system of indexing the actual tapes were of interest. (The project is funded by the Zonta Club of Arlington; Library staff members supervise volunteers and handle tape processing.)

The purpose of the oral history program at George Mason University is to augment the historical and creative material of the 1930s-era WPA Federal Theatre Project, on permanent loan to GMU from the Library of Congress. Two hundred and one taped interviews comprise

a collection of memories of those who actively participated in the Federal Theatre Project across the county, including performers, directors, playwrights, technicians, and administrators. A half-time transcriber has completed 120 of the taped interviews (by Feb., 1979). Nearly all of these tapes (and indexes, and transcripts) are available for use by researchers, although some are restricted against commercial use, or during the interviewee's lifetime.

The afternoon session was devoted to a description by Pat Appelbaum of the oral history course at Catholic University. A discussion followed concerning criteria for evaluating published oral histories, and specific examples were examined and commented upon. Sara Collins provided a bibliography of resources in oral history techniques and practices for use by staff and interested patrons, and she discussed the merits of some standard and very recent publications on oral history. It was concluded that Arlington and George Mason University have the most active and best organized oral history programs and the most extensive collections of professional oral history literature and published oral histories.

SUBJECT: Religion

WORKSHOP LEADER: Lela R. Lanpher, Assistant to the Reference Librarian, Fairfax County Public Library, Thomas Jefferson Branch

DATE HELD: March 2, 1979

HOST INSTITUTION: Fairfax County Public Library, George Mason Regional Library
7001 Little River Turnpike
Annandale, Virginia 22003

PARTICIPANTS: Tom Alrutz, Fairfax County Public Library
Wilma Buckle, Arlington Church of the Brethren and The Northern Virginia Church and Synagogue Library Council (NVCSLC)
Gordon Cook, Northern Virginia Community College, Woodbridge
Harriet Epstein, Temple Rodef Sholom and NVCSLC)
Mary Hancock, Duliz United Methodist Church and NVCSLC
Jody Haberland, Arlington County Public Library
Patricia Headland, Fairfax County Public Library
Judith Segal, Loudoun County Public Library
Lola Stephens, Little Falls Presbyterian Church and NVCSLC
Paul Trudinger, Northern Virginia Community College, Alexandria

SUMMARY OF ACTIVITIES: The participants introduced themselves, telling briefly about their interest and involvement in the field of religion. The workshop leader then outlined the purpose of the meeting--what we hoped to achieve, and described the guide which would be prepared as a result of the workshops. Dr. Paul Trudinger, faculty member from NVCC, discussed the many courses in religion offered in Northern Virginia, particularly those offered by NVCC. He talked about the kinds of materials most difficult for the faculty and students to obtain, stressing the need for access to periodicals in the field and for a listing of those available to faculty and students.

Tom Alrutz, Coordinator of Information Services for Fairfax County Public Library, described the host library's religion collection which recently had been moved to the George Mason Regional Library in Annandale. He gave the history of the collection which was started at the Thomas Jefferson Branch in July 1971 when special collections with separate budgeting were introduced into the system. The collection now contains approximately 3,000 volumes, with the majority being in the subject area of the Jewish and Christian faiths. Directed primarily to the general public interest it is strong in Bible study support and devotional-meditational materials. Included also is material about other religious faiths. Forty to fifty religion-related periodicals are received by the County.

After touring the library, participants compared their institution's library collection with that of the host, pointing out strengths, weaknesses and differences. The representatives from special libraries (individual church and synagogue libraries in the Northern Virginia area) also served as representatives from the Northern Virginia Church and Synagogue Library Council. The Council is made up of librarians from church and synagogue libraries who help each other establish and run libraries for their congregations. These representatives expressed their enthusiasm for the possibility of cooperation between special libraries and Consortium users, either with direct use of their libraries or through inter-library loan. (President of the Council, 1979-80 is Mrs. Sylvia Boggess: 722-0898.)

The following conclusions were made: 1) most libraries have the basic tools such as dictionaries, commentaries, etc., and the more well known periodicals; 2) probably the greatest need is for special periodicals--hope was expressed that faculty members could prepare a list of journals needed and that cooperative selection between libraries could broaden the holdings available in Northern Virginia; 3) a need exists for a union list of serials in the subject (including public, academic and special library holdings); 4) there is need for older materials and for scholarly materials; and 5) that with the cost of materials and the need for materials rising simultaneously, cooperation between libraries will benefit all.

SUBJECT: Services and Materials Dealing with the Handicapped

WORKSHOP LEADER: Constance L. Runyon, Assistant Branch Librarian,
Fairfax County Public Library, Kings Park Branch

DATE HELD: February 9, 1979

HOST INSTITUTION: Fairfax County Public Library, Kings Park Branch
9000 Burke Lake Road
Burke, Virginia 22015

PARTICIPANTS: *Mary Alice Wills, NVCC (Annandale), Project Coordinator,
"College for Living"
Mary Gibbs, NVCC (Manassas)
Diana Welty, Loudoun Public Library
James Miller, NVCC (Manassas)
Jim Olivetti, George Mason University
Nancy Cavanaugh, Arlington County Public Library
Ruth Vogt Devlin, Falls Church Public Library
*Jean Gerhardt, Fairfax County Public Library, Talking
Books Dept.
*Alice Hagemeyer, D.C. Public Library, Community Librarian
for the Deaf
Carole Cangiano, Interpreter for Alice Hagemeyer (in
sign language)
Frances Bernhardt, NVCC (Annandale)
Mimi Gronlund, NVCC (Alexandria)

*resource persons

SUMMARY OF ACTIVITIES: The program began with a description of sources and materials available in Fairfax County Libraries, particularly Kings Park. The workshop leader distributed a three-page summary of types of materials available at the branch. Kings Park offers a wide range of books, pamphlets, catalogs of equipment, and actual equipment for the use of the handicapped and non-handicapped. Parents and professionals in the field can find information about all types of handicapping conditions and specific disabilities. Reference books from the KP collection were passed and examined by the participants. Following that, Mary Alice Wills talked about the Continuing Education for the Handicapped: College for Living project and its potential impact upon the community and libraries. She passed around volunteer applications for posting in libraries, explaining that the focus of the program is to train 100 instructors who will teach a variety of courses (not degree program, not necessarily education-oriented) to provide the opportunity for the handicapped in the community to participate in adult education. After discussion, she and the group decided that the Project and the local libraries would benefit by the compiling of a bibliography of resources available in the area. Copies of the printed bibliography would be used by the Project as part of the total Resource Guide being planned, and all local libraries would receive copies.

After a tour of Kings Park Library and lunch, the group returned to hear Jean Gerhardt speak about the Talking Books Services available in Fairfax County. There were comments and sharing of common experiences in this area. Alice Hagemeyer, deaf librarian, spoke with the aid of the interpreter to discuss the needs of the deaf community and to give some of the history of the COG Task Force for Library Service to the Hearing-Impaired. This group is working now to form a resource/information/referral service to the deaf.

The overall program was beneficial to all participants, revealing time and again how many resources we all have in common, but at the same time pointing up areas of difference. Spontaneous discussions were often punctuated by comments--"I didn't know that!" The general consensus was that, while we offer a great many materials about the handicapped, we still are not offering too many outright services to them beyond TTY's, captioned films, Talking Books, wheelchair-accessible buildings, homebound library service, book deposits in nursing homes, etc. How much do they want--or need--'special services?' How much can libraries provide?



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

SECTION IV

GUIDES TO AREA RESOURCES: "WHERE to find WHAT about..."

Art Resources
Careers and Vocational Guidance
Children's Literature
Energy and Environment Resources
Gerontology Resources
Health Science Resources
Legal Resources
Library and Information Science Sources
Local History and Genealogy Resources
Maps
Music Resources
Oral History Resources
Professional Education Resources
Religion Resources
Services to Handicapped
State and Local Documents
Urban Affairs and Planning

The information in each Guide was provided by participants in the subject area workshops, and was reviewed by Workshop Leaders and Library Directors. These Guides to Area Resources are designed for distribution in multiple single copies to participating institutions and related agencies for faculty, students, and patrons.

Due to the detailed, specialized, and changing nature of the information, the probability of error is high. Any changes should be forwarded to the Consortium Office for correction in future printings.

WHERE to find WHAT about

ART RESOURCES

IN NORTHERN VIRGINIA

Courses in Art are offered by: George Mason University,
Marymount College of Virginia, Northern Virginia
Community College.

<u>WHAT</u>	<u>* WHERE</u>
Architecture	6,7,9
Art History	1,2,4,5
Circulation Sculpture and Plaques	4
Crafts	2,3
Interior Design	2,8
Photography	2,6

<u>WHERE *</u>	<u>TELEPHONE</u>
1. Alexandria Public Library (Central)	750-6351
2. Arlington County Public Library (Central)	527-4777
3. Fairfax County Public Library, Centreville Branch	830-2223
4. Fairfax County Public Library, Martha Washington Branch	768-6700
5. George Mason University Library	323-2392
6. Northern Virginia Community College-Alexandria	323-4231
7. Northern Virginia Community College-Annandale	323-3128
8. Northern Virginia Community College-Loudoun	323-4567
9. Northern Virginia Community College-Manassas	(703)368-0184, ext. 222
10. Northern Virginia Community College-Woodbridge	670-2191, ext. 217

For more information, ask a Librarian

WHERE to find WHAT about

CAREERS & VOCATIONAL GUIDANCE

IN NORTHERN VIRGINIA

Courses in Careers and Vocational Guidance are offered by:
George Mason University, University of Virginia, Virginia
Polytechnic Institute and State University

WHAT	* WHERE
Guides to Colleges and Universities	1,8,9
College Catalogs	1,8,9
General Career and Vocational Guidance Materials (All institutions, including the Public High Schools, provide career and vocational guidance to their students through resident counseling services.)	1,1a,8,9
Special Collections and Services	
College Catalogs (complete collections) on Microform	3,4
Intensive Career Collection	1
Career Testing	1b,2,3,4,5,6,7,9

WHERE *	TELEPHONE
1. Arlington County Public Library, Central	527-4777
1a. Arlington County Public Library, Columbia Pike Branch	920-6440
1b. Arlington Career Center	979-6220
2. George Mason University Library	323-2392
3. Northern Virginia Community College-Alexandria	323-4231
4. Northern Virginia Community College-Annandale	323-3128
5. Northern Virginia Community College-Loudoun	323-4567
6. Northern Virginia Community College-Manassas	(703) 368-0184, ext. 222
7. Northern Virginia Community College-Woodbridge	670-2191, ext. 217
8. Most Libraries	See Telephone Directory
9. College Counseling Offices	See Telephone Directory

For more information, ask a Librarian or a Counselor.

WHERE to find WHAT about

CHILDREN'S LITERATURE

IN NORTHERN VIRGINIA

Courses in Children's Literature are offered by: George Mason University, Marymount College, Northern Virginia Community College, and University of Virginia.

WHAT

* WHERE

Circulating Book Collections	5
Reference Collections in Children's Literature	1,2,3,4
Special Collection: Francis and Elizabeth Booth Silver Illustrators' Collection (non-circulating)	1

WHERE *

TELEPHONE

1. Arlington County Public Library-Central	527-4777
2. Fairfax County Public Library-Central and Regional Branches	See Telephone Directory
3. Mary Riley Styles Public Library (Falls Church)	532-4545
4. Prince William Public Library-Potomac Branch	(703)494-8126
5. All public and school libraries	

For more information, ask a Librarian

WHERE to find WHAT about

ENERGY & ENVIRONMENT RESOURCES

IN NORTHERN VIRGINIA

Courses in Energy and Environment are offered by:
George Mason University, Northern Virginia Community
College, Virginia Polytechnic Institute and State
University.

WHAT	* WHERE
Consumer-oriented Information	1
Government Reports	3
On Line Search Services:	
DIALOG, ORBIT, RECON, TRISNET	4,8(a)
MEDLINE, N Y TIMES	4(a)
BRS	3(b)
Policy Aspects	3
Solar Energy	4,6
Technical and Research Reports	2
Technological Applications and Engineering	4
Urban Planning	5,9
Wastewater Treatment	7

WHERE *	TELEPHONE
1. Any Public Library	See Telephone Directory
2. Coastal Engineering Research Center Library (Corps of Engineers), Ft. Belvoir	325-7374
3. George Mason University Library	323-2392
4. MITRE Corporation, METREK Division	827-6481 or 6482
5. Northern Virginia Community College-Alexandria	323-4231
6. Northern Virginia Community College-Manassas	(703)368-0184, ext. 222
7. Northern Virginia Community College-Woodbridge	671-2191, ext. 217
8. Science Applications, Inc.	821-4521
9. Virginia Polytechnic Institute and State University (Northern Virginia Graduate Studies Center)	471-4602
(a) Commercial rates apply	
(b) Commercial rates apply to users other than George Mason University students	

For more information, ask a Librarian

WHERE to find WHAT about

GERONTOLOGY RESOURCES

IN NORTHERN VIRGINIA

Courses in Gerontology are offered by: George Mason University, Marymount College, Northern Virginia Community College, Virginia Polytechnic Institute and State University.

WHAT	*WHERE
Coordination of Services to Aging	8
Large Print Books	7
Organizations for Senior Citizens	7
Recreational Materials	7
Reference and Source Material on Legislation and Federal Programs for Aging	8
Reference and Source Material on the Study of Aging	1,2,3,4,5,6,7
Special Collection on Aging	1

WHERE *	TELEPHONE
1. Fairfax County Public Library, Reston Regional Library	860-2600
2. George Mason University	323-2392
3. Northern Virginia Community College-Alexandria	323-4231
4. Virginia Polytechnic Institute and State University	471-4602
5. Marymount College of Virginia	524-2500
6. National Graduate University	527-4800
7. Most Public Libraries	See Telephone Directory
8. Northern Virginia Area Agencies on Aging:	
Alexandria Office	750-6609
Arlington Office	558-2401
Fairfax Office	691-3384
Loudoun Office	(703) 777-0257
Prince William Office	(703) 368-9171

For more information, ask ⁴/₅ Librarian

WHERE to find WHAT about

HEALTH SCIENCE RESOURCES

IN NORTHERN VIRGINIA

Courses in the field of Health Sciences are offered by:
Alexandria Hospital, Arlington Hospital, DeWitt Army
Hospital, The Fairfax Hospital, George Mason University,
Marymount College, and Northern Virginia Community College.

WHAT	*WHERE
Basic Reference	1,2,4,5,6,8
Extensive Indexes	5,6,8
Nursing/Nursing Education	1,3,5,8
Allied Health Programs	2,3,5,8,11
Clinical Medicine	3,5
Legal Aspects	7
Orthopedics	10
Mental Health	9
Toxicology	9
Data Bases: MEDLARS	5
BRS	6
Inter-Library Loan (Unlimited)	2,4,6,7,8,11
(Limited---call for details)	1,3,5,9,10

WHERE *	TELEPHONE
1. Alexandria Hospital Health Science Library	370-9000, ext. 340
2. Arlington County Public Library (Columbia Pike Branch)	920-6440
3. DeWitt Army Hospital, Ft. Belvoir, Virginia	664-4482
4. Fairfax County Public Library (Central)	691-2741
5. Fairfax Hospital	698-3234
6. George Mason University	323-2391
7. George Mason School of Law (formerly International Law School)	841-2650
8. Marymount College of Virginia	524-2500, ext. 90
9. MITRE Corporation	827-6481
10. National Orthopaedic Hospital	970-6700, ext. 210
11. Northern Virginia Community College-Annandale	323-3128

For more information, ask a Librarian

WHERE to find WHAT about

LEGAL RESOURCES

IN NORTHERN VIRGINIA

Courses in Law are offered by: , George Mason University Law School (formerly International School of Law), and Northern Virginia Community College.

<u>WHAT</u>	<u>* WHERE</u>
Federal Statutes and Codes	2,3 (a)
Regulatory Materials	2,3 (a)
U. S. Reports	2,3
Congressional Legislation and Activities	2,3 (a)
State Constitutions	1,2,3 (a)
State Codes and Case Laws	3 (a)
Virginia Laws and Cases	1,3 (a)
County Codes	Relevant County Library
Legal Periodicals	3 (a)

(a) Most libraries have holdings in this area.
Those listed have the most comprehensive collections.

<u>WHERE *</u>	<u>TELEPHONE</u>
1. Fairfax County Public Library, Central	691-2741
2. George Mason University Library	323-2391
3. George Mason University School of Law (formerly International School of Law)	841-2650

For more information, ask a Librarian

WHERE to find WHAT about

LIBRARY & INFORMATION SCIENCE SOURCES

IN NORTHERN VIRGINIA

Undergraduate courses in the field are offered by: George Mason University. (Selected graduate courses are also offered at George Mason University through a cooperative arrangement with Catholic University.

WHAT

* WHERE

Bibliographic Data Bases	
MARC tapes subscription	7
NUC Cardset (Information Design)	7
OCLC (Including CONSER)	6
ERIC Documents on Microfiche (complete collection)	1,3,5,6,8
Journals, continuing subscriptions, microfilm and bound volumes of back runs	2,4,6
Texts, general monographs, important serial issues	1,4,6,7

WHERE *

TELEPHONE

1. Alexandria Public Schools, Professional Library	998-9045
2. Arlington County Public Library	527-4777
3. Arlington County Public Schools, Professional Library	558-2836
4. Fairfax County Public Library	591-4514
5. Fairfax County Public Library, Central	691-2741
6. George Mason University Library	323-2391
7. Northern Virginia Community College-Media Processing Services	323-3294
8. Virginia Polytechnic Institute and State University, Northern Virginia Center	471-4602

Other area libraries not listed above may permit access to professional resources. For more information, ask a Librarian

WHERE to find WHAT about

LOCAL HISTORY & GENEALOGY RESOURCES

IN NORTHERN VIRGINIA

Courses in Local History and Genealogy are offered at:
George Mason University, Northern Virginia Community
College and University of Virginia.

WHAT	*WHERE (a)
Colonial Times	1,4,8
Genealogy Research	1,3,4,15
Indian Artifacts and Customs	6
Local Historical Research (By topic and area)	All
Maps	5,7,8,13
Military History	14
Place Names	4,13
Virginiana	All, Especially 1
Washington Family (life and times)	11

(a) Each library system specializes primarily in its individual jurisdictional or cultural history. The Alexandria Public Library offers the broadest scope of Virginia history, particularly for the Colonial and Civil War periods. The Virginia Room, Fairfax County Public Library, offers the broadest scope in genealogical research for Virginia and surrounding states.

WHERE *	TELEPHONE
1. Alexandria Public Library--(Lloyd House)	750-6623
2. Arlington County Public Library--(Central)	527-4777
3. Court Houses	See Telephone Directory
4. Fairfax County Public Library, Central (Virginia Room)	691-2123
5. Geography and Map Division, Library of Congress (Alexandria)	370-1335
6. George Mason University Library	323-2391
7. Great Falls Park Historical Center	759-2915
8. Gunston Hall Library (by appointment)	(703) 550-9220
9. Loudoun County Public Library	(703) 777-0323
10. Mary Riley Styles Public Library (Falls Church)	241-5030
11. Mount Vernon Ladies Association of the Union	780-2000
12. Prince William Public Library	(703) 361-8211
13. U.S. Geological Survey Library, Reston	860-7000
14. Van Nuys Library (Ft. Belvoir)	664-1045
15. Church of Jesus Christ of Latter-Day Saints: Annandale Branch Genealogical Library	256-5518

Other specialized Historical agencies and societies include local parks, local historical societies. See also: WHERE to find WHAT about Oral History, and WHERE to find WHAT about MAPS. For more information, ask a Librarian.

WHERE to find WHAT about

MAPS

IN NORTHERN VIRGINIA

Courses in Geography, Cartography, and related subjects are offered by: George Mason University, Marymount College, Northern Virginia Community College, University of Virginia, and Virginia Polytechnic Institute and State University.

<u>WHAT</u>	<u>* WHERE</u>
Aerial Photography Maps	3,6,10
Cartographic Maps (most comprehensive)	6
Earth Sciences and Geology	10
Historical Maps	All
Oceanography	9,10
Primary Sources of Rare Maps	4,5,6,10
Real Estate Plats (local to region)	1,2,3,7,8

General atlases, globes, local road maps and county and state road maps can be found in all libraries.

<u>WHERE *</u>	<u>TELEPHONE</u>
1. Alexandria Public Library--Central	750-6351
2. Arlington County Public Library	527-4777
3. Fairfax County Public Library--Central	691-2741
4. George Mason University Library	323-2391
5. Gunston Hall Plantation Library	(703)550-9220
6. Library of Congress--Geography and Map Division	370-1335 (a)
7. Loudoun County Public Library	(703)777-0323
8. Prince William Public Library	(703)361-8211
9. Science Applications, Inc.	821-4521
10. U.S. Geological Survey (Reston, Virginia)	860-7000

(a) Geography and Map Division is scheduled to move to Washington, D.C. early in 1980.

For more information, ask a Librarian

WHERE to find WHAT about

MUSIC RESOURCES

IN NORTHERN VIRGINIA

Courses in Music are offered by: George Mason University, Northern Virginia Community College, (Alexandria, Annandale, Loudoun)

<u>WHAT</u>	<u>* WHERE</u>
American Symphony Orchestra League Records	5
Basic Reference	1,2,3,4,5,6,7,8,9
Vocal and Instrumental Scores (for loan)	3
Chamber Music Scores (for loan)	3
Choral Music Scores (for loan)	3
MUSICACHE (scores on microfiche)	6,8
Orchestral Scores (for loan)	3
Orchestral Parts (for loan)	3
Record Collections	1,2,3,4,5,6,7,8,9
<u>WHERE *</u>	<u>TELEPHONE</u>
1. Alexandria Public Library-Central	750-6351
2. Arlington County Public Library-Central	527-4777
3. Fairfax County Public Library-Central	691-2741
4. Fairfax County Public Library-Branches	See Telephone Directory
5. George Mason University	691-7940
6. Northern Virginia Community College-Alexandria	323-4231
7. Northern Virginia Community College-Annandale	323-3128
8. Northern Virginia Community College-Loudoun	323-4567
9. Prince William Public Library	(703) 361-8211

For more information, ask a Librarian

WHERE to find WHAT about

ORAL HISTORY RESOURCES

IN NORTHERN VIRGINIA

Courses utilizing resources in Oral History are offered by: George Mason University, Northern Virginia Community College, University of Virginia and Virginia Polytechnic Institute and State University.

<u>WHAT</u>	<u>*WHERE</u>
Basic Information on Oral History	7,8
Published (book form) Oral History	7
Oral History Tape Collections	1,2,3,4,5
Volunteer Oral History Programs	2,8
Special Collection: Federal Theatre (WPA) Project and Tapes	4

<u>WHERE *</u>	<u>TELEPHONE</u>
1. Alexandria Public Library-Central	750-6351
2. Arlington County Public Library	527-4777
3. Fairfax County Public Library-Central	691-2741
4. George Mason University Library	323-2391
5. Mary Riley Styles Public Library (Falls Church)	241-5030
6. Northern Virginia Community College, Campus Learning Resource Centers	See Telephone Directory
7. Most Libraries	See Telephone Directory
8. Fairfax County History Commission	241-5030

For more information, ask a Librarian

WHERE to find WHAT about

PROFESSIONAL EDUCATION RESOURCES

IN NORTHERN VIRGINIA

Courses in Professional Education are offered by: George Mason University, Marymount College, Northern Virginia Community College, University of Virginia, and Virginia Polytechnic Institute and State University.

WHAT

* WHERE

Community College Administration and Teaching	6
Elementary and Secondary Educational Research Material	1,2,4
ERIC Documents (complete, on microfiche)	1,2,4,5,7
General Education Materials for Graduate and Undergraduate Students	3,5,6
Special Education	4,5

WHERE *

TELEPHONE

1. Alexandria City Public Schools, Nichols Memorial Professional Library	998-9045
2. Arlington County Public School Professional Library	558-2836
3. Fairfax County Public Library, George Mason Regional Library	256-3800
4. Fairfax County Public Schools, Professional Reference Library	591-4514
5. George Mason University Library	323-2391
6. Northern Virginia Community Colleges, all campus Learning Resource Centers	See Telephone Directory
7. Virginia Polytechnic Institute and State University, Northern Virginia Graduate Studies--Dulles	471-4602

For more information, ask a Librarian

WHERE to find WHAT about

RELIGION RESOURCES

IN NORTHERN VIRGINIA

Courses in Religion and Philosophy are offered by:
George Mason University, Marymount College, Northern
Virginia Community College, and University of Virginia.

WHAT

* WHERE

Basic Reference Materials	All
Basic Research	2,3,5,7
Denominational Histories, Periodicals, Etc.	9
Devotional/Meditational Materials	10
Popular Works	10
Strong General Collections	2,3,7
Special Library Association	11

WHERE *

TELEPHONE

1. Alexandria Public Library-Central	750-6351
2. Arlington County Public Library	527-4777
3. Fairfax County Public Library--George Mason Regional Library	256-3800
4. Fairfax County Public Library--all branches	See Telephone Directory
5. George Mason University Library	323-2391
6. Loudoun County Public Library	(703) 777-0323
7. Marymount College	524-2500
8. Northern Virginia Community College All Campuses	See Telephone Directory
9. Primarily in Denominational Libraries	
10. Most Libraries (including public church and synagogue)	
11. Northern Virginia Church and Synagogue Library Council	722-0898

Churches and synagogues who have expressed willingness to extend use of materials to Consortium students are: Arlington Church of the Brethren; Dulin United Methodist Church; Little Falls Presbyterian Church and Temple Rodef Sholom. Other churches may extend use on request.

For more information, ask a Librarian.

For more information, ask a Librarian

WHERE to find WHAT about

SERVICES TO HANDICAPPED

IN NORTHERN VIRGINIA

Courses in educating the handicapped are taught by:
George Mason University, Marymount College, Northern
Virginia Community College and University of Virginia

WHAT

* WHERE

Educational Materials for Teaching the Handicapped	5,8
Exceptional Children--reference and instruction	4,7,8
Homebound Services	2,7
Large Print Materials	1,2,3,4,6,7
Magnifying Stands/Glasses	2,6
Self-Instructional Texts (braille, sign language)	3,4
Talking Books	1,2,3,6
Record Players for Talking Books	1,2,3,6
Cassette Recordings	6,8
Cassette Players	6,8
Visutech (video enlargement)	5
Sources of Equipment and Devices for Handicapped	4
Teletypewriter for the Deaf (TTY)	4
Brailler and other Equipment for Visually Impaired	3

WHERE *

TELEPHONE

1. Alexandria Public Library, Talking Books Section	750-6357
2. Arlington County Public Library	527-4777
3. Fairfax County Public Library, John Marshall Branch	971-0010
4. Fairfax County Public Library, King's Park Branch	978-5600 (978-5602 TTY)
5. George Mason University Library	323-2391
6. Loudoun County Public Library	(703)777-0323
7. Mary Riley Styles Public Library (Falls Church)	241-5030
8. Northern Virginia Community College, Alexandria	323-4231

Other area libraries may have similar services.

For more information, ask a Librarian.

WHERE to find WHAT about

STATE AND LOCAL DOCUMENTS

IN NORTHERN VIRGINIA

State and Local Documents are resources required in many of the courses at all institutions in the area.

WHAT	* WHERE
Federal Documents	4
Legal Documents	5
Legislative Tracking Service, Virginia General Assembly (during sessions)	3
Local Documents	1,2,3
On-Line Retrieval Services: BRS, OCLC	4(a)
State Documents	3
Virginiana	6

(a) Commercial rates apply to users other than George Mason University students.

WHERE *	TELEPHONE
1. Alexandria Public Library-Central	750-6351
2. Arlington County Public Library-Central	527-4777
3. Fairfax County Public Library-Central	691-2741
4. George Mason University Library	323-2392
5. George Mason University Law School (formerly International School of Law)	841-2640
6. All Area Public Libraries	See Telephone Directory

See Also: WHERE to find WHAT about LAW RESOURCES in Northern Virginia

All library systems in the Consortium have scattered holdings of state, local and federal documents. No system has a complete depository. For more information, ask a Librarian

WHERE to find WHAT about

URBAN AFFAIRS AND PLANNING

IN NORTHERN VIRGINIA

Courses in Urban Affairs and Planning are offered by:
George Mason University, Northern Virginia Community
College, University of Virginia, Virginia Polytechnic
Institute and State University.

<u>WHAT</u>	<u>* WHERE</u>
Basic Collections	2,3,4,5
Legal Resources	1,3
New Towns	1,5
Reference Service from VPI & SU at Blacksburg (Limited Use)	5
Research for County Planning	6
<u>WHERE *</u>	<u>TELEPHONE</u>
1. Fairfax County Public Library, Reston Regional	860-2600
2. George Mason University Library	323-2392
3. George Mason Law School (formerly International School of Law)	841-2650
4. Northern Virginia Community College—Alexandria	323-4231
5. Virginia Polytechnic Institute and State University (Northern Virginia Graduate Studies Center)	471-4600
6. Fairfax County, Office of Comprehensive Planning Library	691-2641

See Also: WHERE to find WHAT about STATE AND LOCAL DOCUMENTS IN
NORTHERN VIRGINIA

Due to the interdisciplinary nature of the field,
many related resources must be searched. For
more information, ask a Librarian.



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

SECTION V

CONCLUSIONS AND RECOMMENDATIONS

CONCLUSIONS AND RECOMMENDATIONS

Two over-riding themes have emerged as a result of the 1979 Project activities. There is an expressed desire by librarians for continuation of Subject Interest Group activities for purposes of professional communication and for further identification of resources. Related to, and growing out of meetings of Subject Interest Groups is the development, also clearly expressed, of methods for cooperative acquisitions.

The evaluations of the 1979 Workshops were positive, stressed the legitimacy of the activities, and indicated a continuing interest in participation. The response to the statement "I gained useful information which I can use in my work" was high (96.5%). In the era of specialization, where the librarian serves the unique position of information broker, maximum exposure to subject area resources is increasingly desirable, and becomes a continuing requirement.

The collective knowledge of the participants is demonstrated in the development of the subject guides to area resources (WHERE to find WHAT about...), exemplary both for the substantive amount of resources available in Northern Virginia and for the generous access made possible by the cooperative spirit of all participating institutions and agencies.

Recommendations generated by participants can be summarized as follows:

- Periodic meetings by Subject Interest Groups
- Procedure for Cooperative acquisitions
- Increased faculty participation in future meetings
- Union lists in selected subject areas
- Identification of subject specialists
- Preparation of Bibliographies (core collections in subject areas; new acquisitions in subject areas)
- Central resource center for examination of new materials (children's literature)
- Central resource center for professional materials (Library and Information Science)

Four of the Workshops reported voluntary assignments of specific projects to librarians. 1) Services to Handicapped: A Bibliography of resources in the Northern Virginia area, to be used by the College for Living Project. 2) Library and Information Science: Union list of professional journals. 3) Health Sciences: Subject bibliographies in Stress Management, Heart Attack, and Hypertension. 4) Religion: Preparation of list of scholarly journals needed for instruction, to be used for cooperative acquisitions. One of the Workshops (Religion) suggested a procedure for cooperative acquisition of journals, which would begin by preparing a list of titles desired by faculty, checking it against a Union list, and developing a method for cooperative acquisitions of titles not available in the immediate area.

Some specific recommendations relating to workshop procedures were made in comments on the evaluation sheets. These are:

- 1) Define "Cooperative Collection Development" in operative terms.
- 2) Provide more substantive information on workshop content and objectives in promotional materials.
- 3) Send each Workshop participant a list of those planning to attend (with name, title, and address) prior to the meeting.

A number of specific recommendations were edited from the evaluations prepared by participants. In response to the request to list topics of interest for additional workshops, two distinct categories of topics were indicated. The first category deals with Subject Area Interest:

Archeology	History
Business	Legal Aspects, Information
Career Education	National Culture
Cooperative Education	Parapsychology/Life after Death
Computer Science	Science Resources
Education	Substance abuse (Drug and Alcohol)
Environmental Information	Technologies (Engineering, chemistry, etc.)
Folklore	Transportation
Health	Women's Studies

The second category deals with the broader topic of Continuing Professional Education.

Reference	Purchase of Equipment, Consultants, etc.
General Journals	Audio Visuals
General Reference Materials	Videotape Copyright
Reader's Advisory Service	Media
Interlibrary Loans	Administration
Library Instruction	Staffing
Archival Retrieval and Access	Personnel
Manuscript Collection	Management
Cataloging	Library Public Relations
Joint Research Area for Selecting Books	Grantsmanships
Acquisitions Policies	Technical Cooperation
Cooperative Acquisitions	Networking
Collection Development	Automation
	Translations and Language Training Opportunities

As a result of the evaluations, comments, and detailed recommendations from the Forum for Resource Sharing (listed in an earlier section of this Report), three broadly stated goals for future networking activities can be recommended.

1. Provide the means for continuation of Subject Interest Group meetings in subject areas previously developed, adding new topics as requested by librarians. New areas would be reviewed for breadth and appropriateness of subject matter to common goals.
2. Establish a means for developing clearly defined objectives, with operational procedures, for the purpose of cooperative collection development within specified subject areas.
3. Provide an opportunity for continuing education for professional librarians and staff members in the form of courses, workshops and seminars held in Northern Virginia, using local faculty, specialists, and resource persons whenever possible.

This recommendation is made with all due consideration for courses at the graduate level offered through George Mason University and for Continuing Education Workshops offered through the Metropolitan Washington Library Council. Many of the continuing education topics listed by participants in the '79 Workshop series are of a nature which is exclusive of and/or complementary to the GMU and COG offerings.

In order to implement these goals, it is the collective consideration of this Committee that a dedicated position is essential to the carrying out, monitoring, and reporting of specific projects. The contributed time by the Project Committee and support staff members was, by all estimates, nearly doubled in carrying out the responsibilities for the current year as compared to the previous year. (More information was collected; more people were involved; nearly twice as many Guides to Resources, with more detailed information were prepared.)

There has been a general consciousness-raising in respect to the value and worth of cooperative collection development. Librarians and faculty members are aware of the need, are interested and willing to continue, according to the evaluations and reports.

Therefore, it is recommended that a Library Networking Coordinator be appointed, based in the Office of the Consortium for Continuing Higher Education in Northern Virginia, and guided by the Library Networking Committee, to carry out the tasks associated with the goals as stated above.

The appointment would be for a limited length of time, would be less than full-time, and would be subject to regular review for productivity and effectiveness.

Such a position, dedicated to the common interests of the Library Networking Committee, would also serve as a centralized referral service, and is essential to the success of the several activities that have been proposed in response to expressed desires and needs of the libraries for the communities and constituents they serve.



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

SECTION VI

DIRECTORY OF PARTICIPANTS

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Alrutz, Tom	Fairfax County Public Library	Coordinator of Information Services	321-9810	Religion
Amrhein, Susan	Loudoun County Public Library, Thomas Balch Library	Audio Visual Technician	(703) 777-0321	Non-Print Materials
Angle, Joanne	Mount Vernon Hospital	Hospital Librarian	664-7269	Health Sciences
Appelbaum, Patricia	Catholic University of America	Library Technician/Student	426-5850	Oral History
*Arden, Caroline	Catholic University of America	Instructor, Library Science	635-5085	Library/Info. Science
*Belmore, William (Dr.)	NVCC, Annandale Campus	Coordinator, Learning Laboratory	323-3221	Non-Print Materials
Berg, Hanne L.	Arlington County Public Library, Columbia Pike Branch	Reference Librarian	920-6440	Health Sciences
Bernhardt, Frances	NVCC, Annandale Campus	Acquisitions Librarian	323-3217	Handicapped Services Health Sciences
Billings, Mary	US Office of Education	Educational Materials/Specialist	245-8439	Children's Literature
Braden, Jean (Dr.)	NVCC, Alexandria Campus	Professor of History	323-4262	Maps

* Denotes Workshop Leader

Brown, Charles M.	Prince William County Public Library	Assistant Director	(703) 361-8211	Library/Info. Science
Brown, Nancy	Loudoun County Public Library, Thomas Balch Library	Children's Librarian	(703) 777-0321	Children's Literature
Buckel, Wilma	Arlington Church of the Brethren		256-1806	Religion
Buckon, Jeanne	Potomac Hospital Woodbridge, VA	Health Science Librarian	(703) 670-1313 Ext. 331	Health Sciences
Bulley, Joan	Mary Washington Hospital, Fred- ericksburg, VA	Director, Library Services	(703) 373-4110	Health Sciences
Burns, Nancy	Fairfax County Public Library, Richard Byrd Library	Reference Librarian	451-8055	Health Sciences
Campbell, Jan	NVCC, Manassas Campus	Audio Visual Technician	(703) 368-0184, Ext. 212	Non-Print Materials
Cangiano, Carole		Interpreter for Handicapped Services, Interpreted for Alice Hagemeyer	534-8672	
Canova, Karen	George Mason Univer- sity, Fenwick Library	Reference Librarian	323-2392	Health Sciences Maps Oral History
Carr, Jo	University of Virginia (Northern Virginia Center)	Instructor	532-5800	Children's Literature

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Carruthers, Jean	Loudoun County Public Library, Purcellville Library	Librarian	(703) 358-7235	Consumer Education
Cavanaugh, Nancy	Arlington County Public Library, Central	Librarian	527-4777	Handicapped Services
Chung, Cathy	NVCC, Media Processing Services	Cataloger	323-3348	Non-Print Materials Library/Info. Science
Clarke, Ella	Fairfax County Public Library, Central	Reference Librarian	691-2741	Non-Print Materials
*Collins, Sara	Arlington County Public Library, Central	Librarian	527-4777	Local History/Genealogy Oral History
Cook, Esther	Alexandria Public School, T. C. Williams Senior High School, Nichols Library	Librarian	998-9020	Non-Print Materials
Cook, Gordon	NVCC, Woodbridge Campus	Director, LRC	(703) 670-2191 Ext. 24	Oral History Religion
Correll, Loraine	George Mason University, Fenwick Library	Head, Special Collections	323-2251	Non-Print Materials
Coyle, Mary L.	Mitre Corporation, McLean, VA	Technical Services,	827-6484	Health Sciences

* Denotes Workshop Leader

Crabbe, John	Science Applications, Inc.		821-4521	Maps
Dennin, Marjorie	NVCC, Annandale Campus	Director, LRC	323-3215	Library/Info. Science
Devlin, Ruth Vogt	Mary Riley Styles Public Library, Falls Church, VA	Reference Librarian	241-5030	Handicapped Services Health Sciences
* de Wilde, Dorothea	Fairfax County Public Library, Central	Coordinator	691-2123	Local History/Genealogy
Dholaki, Indira	Loudoun County Public Library, Thomas Balch Library	Acting Librarian	777-0321	Library/Info. Science
Ehlke, Nancy	GMU Law School (formerly Inter- national School of Law)	Acquisitions Librarian	841-2653	Non-Print Materials Health Sciences
Epstein, Harriet	NVCSLC. Temple Rodef Shalom	President, Library Committee	560-4137	Religion
Everly, Jean	Fairfax County Public Library, Central	Reference Librarian	691-2741	Health Sciences
Faley, Patricia	Federal Trade Commission	Consumer Education Specialist	724-1870	Consumer Education
Flanagan, Mary	Prince William County Public Library, Potomac Branch	Children's Librarian	(703) 494-8126	Children's Literature
Flatness, James	US Library of Congress, Geography and Map Division		370-1335	Maps

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Francis, Eileen K. (Peg)	Mary Riley Styles Public Library, Falls Church	Children's Librarian	241-5030	Children's Literature
Frear, William J.	Loudoun County Public Library, Purcellville Library	Library Aide	(703) 338-7235	Library/Info. Science
Gerhardt, Jean	Fairfax County Public Library, John Marshall Branch	Librarian, Talking Books Collection	971-0030	Handicapped Services
Gibbs, Mary	NVCC, Manassas Campus	Library Assistant	(703) 368-0184	Handicapped Services
Gilbert, Doris	Fairfax County Public Library, Sherwood Regional Library	Head of Adult Services	765-3645	Health Sciences
Glod, Eleanore,	Arlington Hospital Learning Resource Center	Coordinator	558-6339	Health Sciences
Goebel, Elizabeth	Arlington County Public Library, Central	Head, Central Children's Room	527-4777	Children's Literature
Goldstein, Dianna	Arlington County Public Library, Westover Branch	Library Assistant Young Adult	538-5070	Non-Print Materials
Gomez, Grace	Bank of Virginia	Reference Librarian	750-7000	Consumer Education

Green, Dotty	Prince William County Public Library, Potomac Branch	Reference Librarian	(703) 494-8126	Local History/Genealogy Maps
Grundset, Eric	Fairfax County Public Library, Central	Library Aide	691-2123	Oral History
Haberland, Jody	Arlington County Public Library, Central	Head Librarian	327-4777	Religion
Hagemeyer, Alice	District of Columbia Public Library	Librarian, Deaf Services	727-1186	Handicapped Services
Haley, Virginia	Loudoun County Public Library, Purcellville Library	Branch Assistant	(703) 338-7235	Maps
Hamilton, Libby	Alexandria Hospital	Librarian	370-9000 Ext. 340	Health Sciences
Hanby, Carol	NVCC, Manassas Campus	CCIA, Learning Lab	368-0184	Non-Print Materials
Hancock, Mary	Dulin United Methodist Church		533-7791	Religion
Headland, Patricia	Fairfax County Pub- lic Library, George Mason Regional Library	Assistant Head Librarian	256-8121	Religion
Henry, Ruth	Loudoun County Pub- lic Library, Sterling	Associate Librarian	(703) 430-9500	Oral History
Hutcheon, Walter	NVCC, Annandale Campus	Assistant Division Chairman	323-3262	Non-Print Materials

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Jackson, Margaret J.	Fairfax County Public Library, Central Branch	Reference Librarian	691-2121	Consumer Education
Kane, Lois	Arlington County Public Library, Central	Coordinator	527-4777	Non-Print Materials
Kelleher, Denise	Arlington County Public Library, Central	Reference Librarian	527-4777	Consumer Education
Kerns, Ruth	George Mason University, Fenwick Library	Reference Librarian	323-2392	Local History/Genealogy
Kornasiewicz, Gloria	Fairfax County Office of Consumer Affairs	Supervisor	691-3214	Consumer Education
Lander, Martha	Alexandria Public School, Francis Hammond Secondary School Library	Librarian	751-4667	Local History/Genealogy
Lane, Marie	GMU Law School (formerly International School of Law)	Cataloger	841-2649	Health Sciences Non-Print Materials
*Lanpher, Lela R.	Fairfax County Public Library, Thomas Jefferson Branch	Assistant to the Reference Librarian	573-1060	Religion

* Denotes Workshop Leader

Larsen, Jane	Arlington County Public Library, Central	Librarian	527-4777	Library/Info. Science
Lind, Anda	Prince William County Public Library, Central	Adult Services Librarian	(703) 361-8211	Local History/Genealogy Maps
Lind, Karen	George Mason Univ- ersity, Fenwick Library	Secretary	323-2390	Library/Info. Science
Linton, Teresa	NVCC, Manassas Campus	Reference Librarian	(703) 368-0184	Health Sciences Library/Info. Science
Locasco, Patricia	Loudoun County Public Library, Library Administration	Processing Technician	(703) 471-6050	Local History/Genealogy
MacQueen, Laura	US Geological Survey	Map Cataloger	557-2751	Maps
Manzione, Joan M.	Alexandria Public School, Charles Barrett Elementary School Library	Children's Librarian	549-8314	Children's Literature
Mao, Agnes	George Mason Univ- ersity, Fenwick Library	Catalog Librarian	323-2616	Children's Literature
Masson, Phebe	Alexandria Public School, T. C. Williams Senior High School, Nichols Library	Librarian	998-9020	Maps
*Maulsby, Helen E.	Fairfax County Public Branch Library, Richard Byrd Branch	Librarian	451-8055	Consumer Education Workshop

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
McElveen, Thelma	NVCC, Alexandria Campus	Assistant Professor	323-4252	Children's Literature
McLaren, Jane	Arlington County Public Library, Central	Librarian	527-4777	Library/Info. Science
Meeks, Teresa	George Mason University, Fenwick Library	Clerk	323-2394	Local History/Genealogy
Mersereau, Joe	Fairfax County Public Libraries	Coordinator	321-9810	Maps Non-Print Materials
Miller, James	NVCC, Manassas Campus	Counselor	(703)-368-0184 Ext. 217	Handicapped Services
Mirehouse, Marion M.	NVCC, Alexandria Campus	Library Assistant	323-4232	Library/Info. Science
Murphy, Jo	Mary Riley Styles Public Library, Falls Church, VA	Reference Librarian	241-5030	Consumer Education
Natella, Susan	George Mason University, Fenwick Library	Cataloging Librarian	323-2616	Children's Literature
*Neighbarger, Pat	George Mason University, Fenwick Library	Cataloging Librarian	323-2397	Maps
Nelum, Pearl	Bank of Virginia	Administrative Assistant	750-7251	Consumer Education

* Denotes Workshop Leader

Netherton, Nan (Mrs.)	Fairfax County Public Library, Central	Historian	691-2101	Local History/Genealogy
Newman, Nancy	Alexandria Public School, Parker Gray Middle School	Librarian	549-5681	Library/Info. Science
O'Connell, Eileen	Arlington County Public Library, Westover Branch	Children's Librarian	538-5070	Children's Literature
Olivetti, Jim	George Mason Univ- ersity, Fenwick Library	Reference Librarian	323-2616	Handicapped Services
Orr, Susan	George Washington University	Intern	520-9220	Local History/Genealogy
Paredes, Beverly	Marymount College	Head Librarian	524-2500 Ext. 90	Health Sciences
Park, Youngsook	NVCC, Media Processing Service	Cataloger	323-3294	Library/Info. Science
Pearson, Nellie	NVCC, Manassas Campus	Director, LRC	(703) 368-0184	Local History/Genealogy Maps
Perash, Helen	George Mason Univ- ersity, Fenwick Library	Cataloging Librarian	323-2347	Non-Print Materials
Petit, Michael	GMU Law School (formerly Interna- tional School of Law)	Assistant Librarian	541-2651	Local History/Genealogy
Poland, Charles (Dr.)	NVCC, Annandale Campus	Professor	323-3260	Local History/Genealogy

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Powell, Linda	NVCC, Alexandria Campus	Library Assistant	323-4232	Health Sciences
Rae, Jo	NVCC, Manassas Campus	Library Assistant	(703) 323-3000 Ext. 222	Consumer Education
Rasmussen, Nancy	Marymount College	Serials Librarian	524-2500	Library/Info. Science
Rehder, Suzanne	Fairfax County Public Library, Thomas Jefferson Branch	Reference Librarian	573-1060	Consumer Education
Robbins, Allan	Alexandria Public Library, James Duncan Branch	Branch Librarian	750-6343	Local History/Genealogy
Rortvedt, Sylvia	NVCC, Alexandria Campus	Librarian	323-4231	Maps
Roth, Beth	Arlington National Orthopedic Hospital	Medical Librarian	920-6700 Ext. 210	Health Sciences
Roy, Paul	George Mason University, Fenwick Library	Reference Librarian	323-2616	Local History/Genealogy Maps
*Runyon, Connie	Fairfax County Public Library, Kings Park Library	Librarian	978-5600	Handicapped Services
Rupps, Anna	Mary Riley Styles Public Library, Falls Church, VA	Library Assistant	241-5030	Local History/Genealogy

* Denotes Workshop Leader

Sabol, Cathy	NVCC, Manassas Campus	Librarian	(703) 860-5580	Library / Info. Science
Salman, Diane E.	Prince William County Public Library, Central	Reference	(703) 361-8211	Local History / Genealogy
Sanders, Milburn	Great Falls Historical Society	Historian	459-2352	Local History/Genealogy
Scarborough, Debbie	NVCC, Woodbridge Campus	Reference Librarian	(703) 670-2191	Local History/Genealogy
Schfrin, Nancy	Fairfax County Pub- lic Libraries	Coordinator	321-9810	Children's Literature
Segal, Judith	Loudoun County Pub- lic Libraries	Director	(703) 777-0368	Religion
Sheeler, Harva	Fairfax County Pub- lic Library, Central, Virginiana Room	Librarian	691-2123	Library/Info. Science
Sheirik, Joan	Fairfax County Pub- lic Library, Central	Reference Librarian	691-2741	Local History/Genealogy
*Sheridan, Alice	Fairfax Hospital	Library Director	698-3234	Health Sciences
Shultz, Mary Ann	Virginia Office of Consumer Affairs	Coordinator	573-3552	Consumer Education
Sick, Karlan	Alexandria Public School, George Washington Senior High School Library	Media Specialist	549-1390	Consumer Education
Skidmore, Mary	Arlington County Public Library, Shirlington Branch	Branch Librarian	578-4911	Consumer Education

DIRECTORY OF PARTICIPANTS -- 1979 WORKSHOPS

NAME	INSTITUTION	TITLE	TELEPHONE #	WORKSHOP (S) ATTENDED
Smith, Peggy	DeWitt Army Hospital	Medical Librarian	664-4482	Health Sciences
Stephens, Lola	NVCSLC, Little Falls Presbyterian Church		533-1933	Religion
Stoessl, Elizabeth	Arlington County Public Library, Central	Reference Librarian	527-4777	Health Sciences
Taylor, Olga	Arlington Hospital		558-6524	Health Sciences
Trudinger, Paul	NVCC, Alexandria Campus	Professor	323-4241	Religion
Tufts, Cindy	Loudoun County Pub- lic Library, Sterling Branch	Library Aide	(703) 430-9500	Health Sciences
Webb, Patricia	Mary Riley Styles Public Library, Falls Church, VA	Librarian/ Historian	241-5030	Oral History
*Weilerstein, Deborah	Arlington County Public Library, Central	Coordinator	527-4777	Children's Literature
Welty, Diane	Loudoun County Public Library, Thomas Balch Library	Reference Librarian	(703) 777-0323	Handicapped Services
Wickre, Karen	George Mason Univ- ersity, Fenwick Library	Oral Historian	323-2251	Local History/Genealogy

* Denotes Workshop Leader

Wills, Mary Alice	NVCC, Annandale Campus	Project Coordinator	323-2157	Handicapped Services
*Wilson, Flo	George Mason Univ- ersity, Fenwick Library	Circulation Librarian	323-2616	Maps
Winter, Susan	George Mason Univ- ersity, Fenwick Library	Reference Librarian	323-2616	Handicapped Services Non-Print Materials Oral History
Wolfe, Virginia	Arlington County Public Library, Cherrydale Branch	Branch Librarian	527-2358	Maps

PARTICIPATING INSTITUTIONS
1979 Series of Resource Identification Workshops

<u>Institution</u>	<u>Number of Participants</u>
Alexandria Hospital	1
Alexandria Public Library	1
Alexandria Public Schools	6
Arlington Church of the Brethren	1
Arlington County Public Libraries	15
Arlington Hospital	2
Arlington National Orthopedic Hospital	1
Bank of Virginia	2
Catholic University of America	2
DeWitt Army Hospital	1
District of Columbia Public Library	1
Dulin United Methodist Church	1
Fairfax County Public Libraries	19
Fairfax County Office of Consumer Affairs	1
Fairfax Hospital	1
Federal Trade Commission	1
George Mason University, Fenwick Library	14
George Washington University	1
Great Falls Historical Society	1
International School of Law	3
Little Falls Presbyterian Church	1
Loudoun County Public Libraries	11

<u>Institution</u>	<u>Number of Participants</u>
Marymount College of Virginia	2
Mary Riley Styles Public Library of Falls Church	5
Mary Washington Hospital	1
Mitre Corporation	1
Mount Vernon Hospital	1
Northern Virginia Community College	25
Alexandria Campus	7
Annandale Campus	6
Manassas Campus	8
Media Processing Services	2
Woodbridge Campus	2
Potomac Hospital	1
Prince William County Public Libraries	5
Science Applications, Inc.	1
Temple Rodef Shalom	1
U.S. Geological Survey	1
U.S. Library of Congress	1
U.S. Office of Education	1
University of Virginia, Northern Virginia Center	1
Virginia Office of Consumer Affairs	1



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

APPENDICES

A.	Organization and Goal Statement - LNC	(1)
B.	Workshop Proposal	(3)
C.	Workshop Brochure	(8)
D.	Workshop Leaders' Information and Forms Package	(10)
E.	Invitational Letters, FORUM	(19)
F.	Summative Evaluation, 1978 Workshop	(23)
	Cover Letter and Questionnaire	
	Evaluation: Workshops, <u>Guides</u>	
G.	Evaluation, 1979 Workshops	(29)
	Summary and Analysis	
H.	Contributed Time (estimated)	(32)

ORGANIZATION AND GOAL
STATEMENT
OF THE
LIBRARY NETWORKING COMMITTEE
OF THE NORTHERN VIRGINIA CONSORTIUM

I. THE COMMITTEE

The Library Networking Committee of the Northern Virginia Consortium for Continuing Higher Education consists of Library Directors representing academic, public and private libraries in the Northern Virginia region. The Consortium Administrator is also a member of the Committee. The Committee operates under the aegis of the Consortium.

II. MEMBERS

The Members are:

Alexandria Public Library
Arlington County Public Library System
Falls Church Public Library
Fairfax County Public Library System
George Mason University Libraries
Loudoun County Public Library System
Marymount College Library
Mitre Corporation Library
Northern Virginia Community College Learning Resource Centers
Prince William County Library
University of Virginia Northern Virginia Regional Center Library
Virginia Polytechnic Institute and State University-Dulles Center

Each Member shall have one vote.

Additional Members may be admitted by majority vote of the membership.

III. PURPOSES AND GOALS OF THE LIBRARY NETWORKING COMMITTEE

1. To extend library resources and services across jurisdictional lines through reciprocal arrangements benefitting Northern Virginia.
2. To assess needs for library materials, collections, and services on a regional basis.
3. To plan, on a regional basis, to meet those needs.
4. To identify areas of collection strength among the members so as to avoid needless duplication.
5. To encourage maximum utilization of our total library resources by the citizens of our region.

6. To augment and support the activities of appropriate professional associations and of other cooperative library groups, such as The Virginia Library Advisory Committee and The Metropolitan Washington Library Council.
7. To publish, from time to time, a Directory of Libraries in Northern Virginia and such other items as may serve the public interest.
8. To encourage agreements on standardization of bibliographic control.
9. To seek cooperative use of technology.
10. To provide opportunities for librarians and educators to exchange ideas, information, and experiences relating to library planning, development, and management.

IV. CHAIRMAN AND OFFICERS OF THE COMMITTEE

The Chairmanship of the Committee shall rotate annually among the Members following an alphabetical sequence. The Chairman of the Committee will assume his/her duties in January and serve throughout the calendar year.

Other Officers

Subcommittees, task forces, and informal working groups may be formed from time to time as needs arise. Members of these groups shall be approved by the Chairman of the Networking Committee and may be drawn from any appropriate institution or source. The Chairman of the Networking Committee also enjoys the right to name and to remove the chairman of all such committees.

V. SCHEDULES OF MEETINGS

The Networking Committee shall meet every other month. The Committee Chairman may make exceptions to this schedule to meet such occasional contingencies as may arise.

Subcommittees, task forces and working groups shall determine their own schedules.

VI. AMENDMENTS

This Organization and Goal Statement may be amended by majority vote of the Committee at any of its regular meetings providing that the Chairman shall have notified all of the Committee Members in writing of the proposed changes at least thirty (30) days prior to the meeting at which the vote shall be taken.

Adopted December 21, 1976

WORKSHOP PROPOSAL
RESOURCE IDENTIFICATION WORKSHOPS

A proposal to the State Council of Higher Education for Virginia by the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia.

October 1978

I. ABSTRACT OF THE PROJECT

The impact of the information client - student, resident, worker, or retiree - in the Northern Virginia area places significant demands on area library resources. No single library or library system can support all its particular constituents in all fields. The practice of resource-sharing among area libraries through the Consortium Library Networking Committee has expanded the abilities of all participating institutions to serve consumer needs by increasing access to all library resources.

A series of Resource Identification Workshops held in April 1978 provided a means for assessing existing collections in ten subject areas, and established an informal network among subject specialists.

The 1973-79 Project will afford a review and update of those subject areas, identifying gaps in those fields and planning for further systematic development of the holdings. The 1978-79 Project will add ten new subject areas in ten different Resource Identification Workshops.

After the conclusion of the Workshops, a Forum for Resource Sharing will draw together all participants in both series for further discussion of development of methods to provide access and utilization without duplication.

The Project will be documented in a published Report, which will include short "Guides to the Resources" in the 20 subject fields studied, and a current Directory of Libraries and Resource Centers. Individual copies of the Guides will be distributed to all participating institutions for further distribution to faculty, students, and patrons.

Participating libraries:

Alexandria Public Library
 Alexandria Public Schools
 Arlington County Public Library
 Arlington County Public Schools
 Fairfax County Public Library
 Fairfax County Public Schools
 George Mason University
 Loudoun County Public Library

Marymount College of Virginia
 Mitre Corporation, Metrek Division
 Northern Virginia Community College
 Prince William Public Library
 University of Virginia - Falls Church Center
 Virginia Polytechnic Institute and State University - Dulles Center

Total amount of State funds requested: \$4,350

II. STATEMENT OF IDENTIFIED AREA FOR COOPERATION

Identification of resource collections in support of curricular offerings is directly related to one of the primary missions of SCHEV, and of the Consortium, which is to identify and control curricula being developed at contiguous academic institutions. Libraries have a mutual responsibility to control unnecessary duplication in support of curricula at their institutions.

Cost of library materials has risen 15 to 25% in recent years; therefore, every effort, even moderately successful, to reduce acquisition costs, results in a cost savings to the library.

The Northern Virginia educational community is fortunate in having the support of non-academic libraries, such as public and special, who offer access to their resources for community use. These non-academic institutions, therefore, play a large role in helping our educational institutions to achieve their objectives.

Last year the Library Networking Committee conducted a series of Resource Identification Workshops which were favorably received by their participants. A report and a series of short guides were produced. Participants expressed a desire to continue the project with new topics and a reevaluation of previous subject areas.

It is therefore proposed that a second series of workshops be designed whose purpose would be the preparation and production of additional short Guides to regional library resources in various fields within the Northern Virginia library community. At the same time a methodology for mutual collection development could be further developed and previously produced short Guides could be revised and updated.

These "Resource Identification Workshops," would be structured to achieve the following principal outcomes: Phase I--a) identification of material collection strengths and weaknesses and b) identification of personnel resource strengths; Phase II--recommendations for collection development and production of short Guides to regional library resources.

III. PROJECT PLAN

Appoint planning Group and project director, November 1978 through April 1979.

ONE-DAY SUBJECT AREA WORKSHOPS

1. Select specific fields of specialty which reflect curricular offerings and concerns among the Consortium institutions such as: services to handicapped; maps; oral history; access to non-print materials; children's literature; library and information science sources; religion; health sciences; consumer education; Northern Virginia history.

2. Identify locations with known strengths in that area to be the host site for each field of specialty.

3. Plan a one-day workshop for each site, with invitations to all members of the Consortium Library Networking Committee to identify a person or persons with a specialization in each field. One or more faculty members with expertise in the subject area would be invited to attend, acting as resource persons. Each workshop should be limited to not more than twenty persons.

PURPOSE OF THE WORKSHOP

Each host site would provide opportunity for a detailed study of the collection, its utilization, and its availability for reciprocal or networking purposes. Each participant would be asked to assess his or her collection strengths, using the host collection as a scale of measurement. Participants would exchange information on their personal specialties within each subject field.

DESIGN OF WORKSHOP (A DRAFT)

8:30	Meet for coffee, informal information exchange
9:00	Introductory remarks; scope and use of the collection - host
9:30	Resources and teaching - faculty participant
10:00	Collection analysis by participants
11:30	Formation of four or five working groups
12:00	Lunch
1:00	Working groups formulate specific topical questions or problems and select leaders
2:30	Panel discussion by leaders of pre-selected problems
4:00	Identification of a representative from the groups
4:15	Informal discussion
5:00	End of meeting

Materials to be available at each Workshop site:

Blackboard or easel with drawing paper
Notepads, pencils
Cassette tape recorder
Coffee, tea

DESIRED OUTCOMES OF WORKSHOPS

Each participant to identify commonalities and significant differences in the collection.

Each participant to provide an assessment of collection strength at his or her library, scaled against host site.

Each participant to have expanded area of knowledge in that specialty.

Each participant to have an opportunity to suggest further forms of professional participation, formal or informal.

Each workshop leader to provide information for workshop Summaries and Guides to Resources.

Continuation of 1978 Workshops

Workshop leaders from the 1978 subject area meetings will circulate surveys to participants, requesting information on collection gaps, corrections and updates of materials prepared for the 1978 Resource Identification Workshops.

Forum for Resource Sharing (to be held after the conclusion of the 1978-79 workshops)

Part I. All 1978 participants would meet by groups at a single designated site for an afternoon Forum, to review updated Guides, make recommendations for further cooperative collection development, and to refresh their personal connections.

Part II. These groups would be joined in the late afternoon by all participants in the 1979 workshops for an informal group exchange of ideas.

Schedule for Implementation

October 1978	Appoint planning group and project director
November 1978	Contact 1978 workshop leaders; prepare and distribute survey to participants. Select fields of specialty, sites and workshop leaders for 1979 subject areas.
December 1978	Collect data for updating 1978 <u>Guides</u> .
January-	
February 1979	Hold workshops. Collect data from 1979 workshops.
March 1979	Hold Forum for Resource Sharing.
April 1979	Write Report.
May 1979	Distribute <u>Report</u> and <u>Guides</u> .

Methodology for Project Evaluation

A formal Report, similar to and expanding on the 1978 Resource Identification Workshop; A Report, will be prepared and distributed. Separate off-prints of Guides to Resources, by subject fields, will be prepared and distributed. Participants in the 1978 workshops will be surveyed to determine specific instances of professional cooperation and increased access as a result of those workshops. A summary of the survey will be included in the project report.

IV. PROJECT BUDGET

EXPENDITURES

ONE-DAY WORKSHOPS

10 sites, with 20 people per site	
Lunch @ \$5.00 per person	\$1,000.00
Coffee, tea @ \$1.00 per person	200.00
Miscellaneous	<u>300.00</u>
	\$1,500.00

Assessment of status of <u>Virginiana Union</u>	
<u>List</u> and duplication of main entry cards	
for Consortium Libraries	<u>1,000.00</u>

FORUM ON RESOURCE SHARING: Workshops and Joint Meeting

Conference site, local area (no cost)	---	
Materials and refreshments @ \$3.00 for		
150 persons	450.00	
Telephone, xeroxing, postage	150.00	
Report (approximately 100 pages)		
Preparation, reproducing and binding 500		
copies, and off-prints (500 each of 20		
subject areas)	<u>1,250.00</u>	
Total		<u>\$ 4,350.00</u>

"IN-KIND" CONTRIBUTIONS

ONE-DAY WORKSHOPS

10 sites, 20 per site = 200 persons	
(200 x average 1 day salary of	
\$60.00) =	\$12,000.00

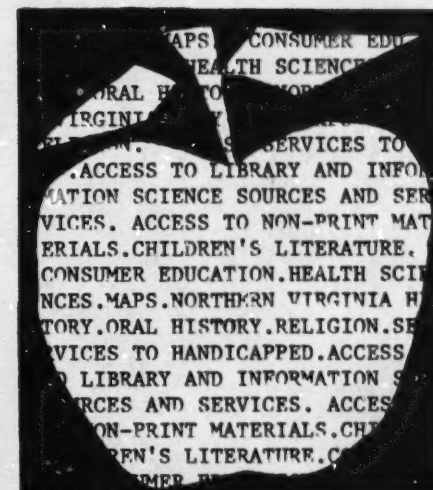
FORUM

10 groups, 10 per group = 100 persons	
(100 x average 1 hour salary of \$7.50	
x 2 hours) =	1,500.00

Planning Committee (6 persons 3	
working days @ average daily	
salary of \$75.00) =	1,350.00
Project Director @ 10% for 6 months	1,500.00
Assistant @ 10% for 6 months	750.00
Clerical support at contributing	
institutions for publicity, report	
preparation @ 10% for 6 months	<u>500.00</u>

Total	<u>\$17,600.00</u>
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CALENDAR	APPLICATION
2/28 <u>HEALTH SCIENCES</u> Site: The Fairfax Hospital. Directions to meeting will be posted in Main Lobby. Leader: Alice Sheridan.	Librarians and faculty members, please apply through your library director. It will be helpful to have only one reply per institution as we may need to allocate space on the basis of including as many institutions as possible.
3/1 <u>CONSUMER EDUCATION</u> Site: Fairfax County Public Library. John Marshall Branch. Leader: Helen Maulsby.	Library Directors, please let us know by January 31 how many people wish to attend each workshop. We will reserve space for at least one individual from each interested library.
3/2 <u>MAPS</u> Site: George Mason University. Fenwick Library. Leaders: Flo Wilson Pat Neighbarger	After we have all replies, we will call to let you know how many participants from your institution can attend.
* <u>RELIGION</u>	
3/16 <u>FORUM FOR RESOURCE SHARING</u> Site: George Mason University. Time: 1978 Participants- 2:00 p.m. All others- 4:00 p.m.	PLEASE REPLY BY JANUARY 31 BY CALLING: 323-3294 or 323-3348 Ask for Carolyn Leonard or Sandra Beeson
* This meeting is still to be scheduled, but is projected for 2/19 - 3/2. If you are interested in attending, we either will tell you the meeting site and date when you phone in your reply, or will call back in a few days with the information.	



Resource Identification Workshops 1979

A project of the Library Networking Committee. The Consortium for Continuing Higher Education in Northern Virginia. Grant funding by The State Council on Higher Education for Virginia.

1979 RESOURCE IDENTIFICATION WORKSHOPS

Library Networking Committee. The Consortium for Continuing Higher Education in Northern Virginia

WORKSHOP ORGANIZATION	CALENDAR
Participants in the 1979 RESOURCE IDENTIFICATION WORKSHOPS will examine library and other institutional resources available within the Northern Virginia library and educational communities. The 1979 Workshops will cover traditional subject areas, but will also explore such topics as "Access to Non-Print Materials," "Services to Handicapped," "Consumer Education," and "Oral History." Nine of the ten workshops will address new areas; "Northern Virginia History" will study further one of last year's topics. A number of different institutions with strong resources in the areas being considered will be sites for the one-day workshops, each of which will be open to as many as twenty participants. Each workshop leader will present the host institution's resources, discussing the scope of the resources, basic and special collections, on-going programs, plans for future development, courses being offered, and personnel with expertise in the area. When possible, participants will look at the resources being discussed. Each participant representing a library will compare that institution's resources with those of the host, pointing out differences in emphasis, overlaps in development, and complementary resources. Knowledgeable faculty members and private citizens will	represent the user's point of view on collection development, housing, lending policies, projects, etc. Participants will discuss opportunities for cooperative activities which could lead to more efficient use of resources and funds. At the conclusion of the series of workshops, a general meeting of all participants in the 1978 and 1979 Workshops is planned. The meeting, a FORUM FOR RESOURCE SHARING, will be held Friday, March 16, at George Mason University. The 1978 Workshop participants are invited to meet with their respective subject interest groups at 2:00 p.m. The 1979 Workshop participants are invited to join with their colleagues at 4:00 p.m. for an informal group exchange of ideas and refreshment. As part of the reporting procedure, the Library Networking Committee of the Consortium will produce short guides to resources in the ten new fields and will update the 1978 Guides. The guides will summarize workshop findings regarding location of resources, general and special collections; course offerings; and different institutions' lending policies. A large supply of the guides will be printed and made available to area libraries for distribution to interested library patrons and consortium institution students. A full day's activities is planned for each workshop, beginning with coffee at 9:00 a.m. Lunch will be provided. 2/6 <u>NORTHERN VIRGINIA HISTORY</u> Sites: a.m. Fairfax County Public Library. Central Branch. p.m. Gunstan Hall. Leader: Dot de Wilde. 2/9 <u>SERVICES TO HANDICAPPED</u> Site: Fairfax County Public Library. Kings Park Branch. Leader: Connie Runyon. 2/13 <u>ORAL HISTORY</u> Site: Arlington County Department of Libraries. Central Library. Leader: Sara Collins. 2/16 <u>ACCESS TO NON-PRINT MATERIALS</u> Site: Northern Virginia Community College. Annandale. Godwin Building. Boardroom. Leader: Bill Belmore. 2/21 <u>CHILDREN'S LITERATURE</u> Site: Arlington County Department of Libraries. Central Library. Leader: Debbie Weilerstein 2/23 <u>ACCESS TO LIBRARY AND INFORMATION SCIENCE SOURCES AND SERVICES</u> Sites: a.m. George Mason University. Fenwick Library. p.m. Fairfax County Public Library. Central Branch. Leader: Caroline Arden

WORKSHOP LEADERS' INFORMATION AND FORMS PACKAGE
RESOURCE IDENTIFICATION WORKSHOPS 1979

A Project of the Library Networking Committee. The Consortium for Continuing Higher Education in Northern Virginia. Funded by a grant from the State Council on Higher Education for Virginia.

CONTENTS: Leaders' Information Sheet
Leaders' Checklist
Example: Workshop Summary
Example: Resource Guide
Sign-up Sheet
Leaders' Reimbursement Request
Guide to Resources Worksheet
Evaluation Questionnaires
Copy of Workshop Brochure
Copy of FEDERAL PROGRAMS FOR LIBRARIES: A DIRECTORY

RESOURCE IDENTIFICATION WORKSHOPS 1979
LEADERS' INFORMATION SHEET

The workshops are a project of the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia, and are funded by a grant from the State Council on Higher Education for Virginia.

PURPOSE OF THE WORKSHOPS

Each host site will provide opportunity for a detailed study of the collection, its utilization, and its availability for reciprocal or networking purposes. Each institutional participant will be asked to assess his or her collection strengths, using the host collection as a scale of measurement. Faculty members and other resource persons will be asked to represent the user's point of view. Participants will exchange information on their personal specialization within each subject field.

DESIGN OF A WORKSHOP - ONE EXAMPLE

Each workshop leader will be responsible for structuring his or her own workshop. This is an example of a possible design.

- 9:00 Meet for coffee, informal information exchange
- 9:30 Introductory remarks: scope and use of the host collection
- Resources and teaching: analysis by faculty participant
- Collection analysis by participants
- 12:00 Lunch
- Formation of several working groups. Groups formulate specific topical questions or problems and select leaders.
- Panel discussion by leaders of pre-selected problems
- Informal discussion
- End of meeting

DESIRED OUTCOMES OF WORKSHOPS

- Each participant to identify commonalities and significant differences in the collections.
- Each participant to provide an assessment of collection strength at his or her library, scaled against host site.
- Each participant to have expanded area of knowledge in that speciality.
- Each participant to have an opportunity to suggest further forms of professional participation, formal or informal.

SUMMARIES AND GUIDES TO RESOURCES

Summaries of each workshop will be included in the report on the 1979 workshops. A directory arranged by participants' names will be included, following the format of the sign-up sheet. Short guides to resources will be prepared and will be distributed to area libraries to hand out to interested library patrons and consortium institution students.

The guides will include:

1. Field of interest.
2. Institution(s) of higher education offering programs in the field of interest.
3. Location(s) of supporting resources (public libraries, academic, special) to include relevant information, e.g.:
 - (a) Special strengths
 - (b) Tours
 - (c) Lending and borrowing privileges
 - (d) Constraints in use of the collection, etc.

RESOURCE IDENTIFICATION WORKSHOPS 1979
LEADERS' CHECKLIST

BEFORE WORKSHOP

1. RESOURCE PERSONS. Invite knowledgeable participants not representing consortium institutions (who will be invited through a printed brochure). Let committee know how many will attend so we will be able to maintain a running count.
[Note: In a few cases your committee representative has offered to do this for you.]
2. RECORDER. Get in touch with a participant before the meeting and ask that he/she be recorder for the workshop. You and the recorder will work together following the workshop to write a one-page (maximum) summary of activities from the notes, and to fill in a "Guide to Resources Worksheet."
3. LUNCH. Make reservation and arrange method of payment. Try to keep cost around \$5.00 per person. Consortium will arrange to reimburse you.
4. MATERIALS. Get together items needed at workshop. But coffee/donuts/nametags, etc., and keep receipts to send in with reimbursement request.

WORKSHOP

Have available: RESOURCES: *Examples of workshop summary and resource guide
*FEDERAL PROGRAMS FOR LIBRARIES: A DIRECTORY
Other grant fund guidelines such as VIRGINIA FOUNDATION
FOR THE HUMANITIES AND PUBLIC POLICY: VIRGINIA COMMISSION
ON THE ARTS AND HUMANITIES, etc.
Directories or guides to resources in your subject from
your institution, from Northern Virginia, or from outside
areas.

FOOD: Coffee/tea/etc.

MATERIALS: Nametags
Blackboard or easel with paper if possible

FORMS: *Guide to Resources Worksheets (to aid recorder in
notetaking
*Sign-up Sheet for participants
*Questionnaires for participants to evaluate workshop.

*All items provided by Committee.

AFTER WORKSHOP

1. REIMBURSEMENT REQUEST. Fill in form, attach receipts and mail to us immediately so we can start process. The State generally takes a month to write a check.
2. MATERIALS FOR REPORT. Turn all these in at the same time. Since two of the items may require that you and the recorder work together analyzing the workshop, you may need a little time. Please turn these items in as soon as you can, and at the latest so we will receive them by March 14.
 - A. Sign-up Sheet.
 - B. Questionnaires evaluating workshop. Participants should have been able to fill these in quickly at the end of the meeting.
 - C. Summary of workshop. From notes write a summary, maximum one page. Look at example summary for types of comments expected. We formatted the summaries as one massive paragraph last year, but intend to be more conventional this year; so divide into paragraphs as needed.
 - D. Resource Guide. If it makes it easier for you, use one or two of the worksheets for this, attaching another sheet of general information if appropriate. The guides are intended to be used by the library patron and consortium student, so the type of information included should differ from that in the summary of workshop. Consult sample guide for an example of the type of end product envisioned.

EXAMPLE OF WORKSHOP SUMMARY

SUBJECT: Energy and Environment

DATE HELD: April 12, 1978

HOST INSTITUTION: MITRE Corporation, METREK Division

WORKSHOP LEADER: Marlene Tebo

LOCATION: MITRE Corporation
1820 Dolley Madison Blvd.
McLean, Virginia 22101

PARTICIPANTS: Tom Bromley, George Mason University
George Burgess, NVCC-Alexandria (Faculty)
Nancy Burns, Fairfax County Public Library
Ruth Charters, NVCC - Annandale Campus
John Crabbe, Science Applications, Inc.
Vicki Holcomb, Decisions & Designs, Inc.
Jeanne Fox, Arlington Public Library
Denise Kelleher, Arlington Public Library
Virginia Kahl, Alexandria Public Library
Debbie Scarborough, NVCC-Woodbridge
Nira Watkins, National Graduate University
Dave Schoumacher, NVCC-Manassas (Faculty)
Marlene Wright, Loudoun County Library - Sterling Park
Larry Smith, NVCC-Loudoun Campus (Faculty)
Paul Roy, George Mason University
Bonnie Worcester, NVCC- Loudoun Campus

SUMMARY OF ACTIVITIES: The workshop leader began with an introduction to the MITRE Library and its purpose and function within the corporation. Each participant was provided with a list of journal holdings and given an opportunity to examine the shelf-list of books. Participants were then able to make comparisons between their institutional resources and those in the MITRE collection. After discussion, the following conclusions were reached: 1) weak spots in the MITRE collection (and those of the participating libraries) are supplemented by alternate sources of information, primarily those of the Federal resource centers in the District of Columbia, such as the EPA library; 2) special libraries tend to have the basic research tools; 3) academic and public libraries have more background material; 4) public libraries have practical, layman applications of information. MITRE Corporation also supplements its resources with Orbit and Dialog on-line searching systems. Availability of these on-line searching systems (Orbit and Dialog at MITRE, and BRS at George Mason University) increases access to indexes thus increasing demand for resources. An observation was made that additional directories of local resources would be valuable. Special libraries have long recognized the need for accessing resources other than their own, as well as the need to share with each other. They partially have accomplished this through the use of JOURNAL HOLDINGS IN THE WASHINGTON-BALTIMORE AREA, published by the Interlibrary Users Association, representing 65 libraries, including those in the Northern Virginia area.

EXAMPLE OF RESOURCE GUIDE

A GUIDE TO RESOURCES IN THE FIELD OF

ENERGY & ENVIRONMENT

IN NORTHERN VIRGINIA

Institutions Offering Courses in the Field

Northern Virginia Community College, Virginia Polytechnic Institute and State University, George Mason University.

Programs Offered

Environmental and Science Technology, Urban Environmental Management, Ecology.

Location of Resources

Policy Aspects, Government Reports

George Mason University

Consumer Oriented Information

All public libraries

Technological Applications, Engineering

MIT Corporation, METREK Division

Urban Planning

Virginia Polytechnic Institute and State University, through Northern Virginia Graduate Studies Center

Special Collections and/or Services

Parks, land use, recreation, wildlife management

Northern Virginia Community College

Technical and research reports

National Technical Information Service (NTIS), Springfield, Va.

On-Line Search Services

DIALOG, and ORBIT, and RECON

MITRE Corporation (commercial rates apply)

BRS

George Mason University (commercial rates apply to users other than GMU students)

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

SIGN UP SHEET FOR WORKSHOP

Page _____ of _____

Names of participants, etc., will be printed in directory form as an appendix to the grant report on the 1979 RESOURCE IDENTIFICATION WORKSHOPS

[illegible]

WORKSHOP LEADERS' REIMBURSEMENT REQUEST
RESOURCE IDENTIFICATION WORKSHOPS 1979

Name _____

Address _____

1. Itemize expenses below. Example: Lunch for 15 - \$75.00

ITEM	AMOUNT
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL EXPENSES TO BE REIMBURSED	\$ _____

2. Attach receipts: cash register slips, credit card receipts, etc.

As soon as your workshop is over, send this request and receipts to us so we can start the reimbursement process. It will probably take about a month for the State to write a check from the time we send in the request.

Send to:

Media Processing Services
Northern Virginia Community College
8000-F Forbes Place
Springfield, VA 22151
attn: Sandra Beeson

COURSE OFFERINGSINSTITUTION

_____	_____
_____	_____
_____	_____
_____	_____

RESOURCES-NOTE AREAS OF SPECIAL STRENGTH

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SPECIAL COLLECTIONS/SPECIAL SERVICES

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

LENDING/BORROWING PRIVILEGES
CONSTRAINTS IN USE OF COLLECTION

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

WORKSHOP TITLE _____

LIBRARY NETWORKING COMMITTEE
1979 RESOURCE IDENTIFICATION WORKSHOPS

EVALUATION FORM

This instrument was designed to gather data regarding your impressions and reactions about the Workshop.

Please take the time to respond. Findings will be summarized and published in the 1979 WORKSHOP REPORT.

Name of your institution/agency _____

Check one: Librarian _____ Faculty _____ Other (explain) _____

Please answer YES or NO.

YES

NO

- | | | | |
|----|--|-------|-------|
| 1. | The purpose of the Workshop was clear to me before coming. | _____ | _____ |
| 2. | The physical arrangements were comfortable and contributed to effective participation. | _____ | _____ |
| 3. | I gained useful information which I can use in my work. | _____ | _____ |
| 4. | (When applicable) I am better able to assess the strength of the subject collection in my institution/agency with that of the host site. | _____ | _____ |
| 5. | I have expanded my knowledge in the subject field of this Workshop. | _____ | _____ |
| 6. | I see possibilities for cooperative acquisitions in this subject area. | _____ | _____ |
| 7. | I would attend a future Workshop on planning for cooperative acquisitions. | _____ | _____ |
| 8. | I would like to attend other Workshops in different subject areas. | _____ | _____ |

If YES, list additional topics of interest to you.

(Please use the verso for additional comments.)



THE CONSORTIUM FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

February 27, 1979

**LIBRARY
NETWORKING
COMMITTEE**

TO: All Participants in Resource Identification Workshops, 1978 and 1979

FROM: Library Networking Grant Planning Committee

SUBJECT: Forum for Resource Sharing, March 16, 1979

Your continued support of the Resource Identification Workshops is requested for the final event which will take place on Friday, March 16 at George Mason University.

All participants in the two series of Workshops, 1978 and 1979, are invited to attend a Reception at 4:00 p.m. in the Student Union.

Those of you who participated in the 1978 Subject Workshops last year are invited to attend a "reunion" of those groups, beginning at 2:00 p.m. in Robinson Hall on the campus of George Mason University. In separate meetings, by Subject area, participants will have an opportunity to review last year's materials and the recent summative evaluation, as well as to discuss the concepts of the cooperative collection development and continuing avenues for resource sharing.

Please use Parking Lot G, and follow the signs to the activities planned for the afternoon.

Gloria Brown
Gloria Terwilliger Brown
Chairman

GTB:jps

Enclosure
Invitation and Response

115

The Library Networking Committee
of the
Consortium for Continuing Higher Education
in Northern Virginia
requests the pleasure of your company

at a
Forum for Resource Sharing
on Friday, March Sixteenth

at
George Mason University
Fairfax, Virginia

Last Year's Workshops Reconvened
Two o'clock to four o'clock
Robinson Hall

All Participants, Last Year's and This Year's Workshops
Four o'clock
Student Union, Rooms A, B, and C

I will/will not be able to attend the Forum for Resource Sharing on
Friday, March Sixteenth.

Name _____

I will be arriving at two o'clock _____

I will be at the Reception only _____

Please return by March 6, 1979 to

Dr. Gloria Terwilliger Brown
Northern Virginia Community College
3001 N. Beauregard Street, Alexandria Campus
Alexandria, Virginia 22311

or Call: 323-4215

SCHEDULE

GEORGE MASON UNIVERSITY

Friday, March 16, 1979

WORKSHOPS REVISITED

1. Participants meet in subject areas from 2:00-3:00 p.m. with appointed Group Leader

ART - MUSIC

CAREERS - PROFESSIONAL EDUCATION

ENERGY

GERONTOLOGY

LAW - URBAN AFFAIRS - STATE AND LOCAL DOCUMENTS

Objectives: Review Evaluation Report
Review Guide to Resources for
a) accuracy
b) effectiveness

Discuss concept of cooperative collection development
Develop recommendations to be reported by Group
Leaders

- II Participants meet as a single group - 3:00 - 4:00 p.m.

Leader: Tom Alrutz, Fairfax County Public Library

Working session, to develop recommendations for
consideration by Library Networking Committee

FORUM FOR RESOURCE SHARING

RECEPTION

4:00 p.m.

STUDENT UNION

Greeting and Introductions by Tom Alrutz, Fairfax County Public
Libraries, acknowledging:

John Molnar, SCHEV

Donald Haynes, State Librarian

Dr. C. N. Bennett, Citizens Advisory Committee

T. Marcus Gillespie, Citizens Advisory Committee

Dr. Alyce Klusman Paullin, State Library Board

Dean Brundage, First Consortium Administrator

Dr. Martha Turnage, Executive Assistant to the President,

George Mason University

Expression of thanks by Dr. Gloria T. Brown, Northern Virginia
Community College, Alexandria, acknowledging Committee members:

Tom Alrutz, Fairfax County Public Libraries

Carolyn Leonard, NVCC, Media Processing
Services

Dale Brown, Alexandria Public Schools

Mimi Gronlund, NVCC, Alexandria

Sandy Beeson, Media Processing
Services

Comments by William Whitesides, Director, Fairfax County Public
Libraries, on the future of the Library Networking Committee and
its efforts in the area of Resource Identification.

1978 WORKSHOPS RECONVENED - 2:00 P.M.

ART/MUSIC

Leader: Anita Lamkin
Pat Neighbarger, Sandy Beeson, Marie Ringle, Sylvia Rortvedt
Agnes Mao, Vera Heuser

ENERGY

Leader: Marlene Tebo
Nancy Burns, Paul Roy, John Crabbe, Nira Watkins, Paula Strain,
Debra Scarborough

GERONTOLOGY

Leader: Janet Carleton
Alyce Klussman Paullin, Mimi Gronlund, Jody Haberland

LAW/ URBAN AFFAIRS/ STATE AND LOCAL DOCUMENTS

Leaders: Steve Burnett (Law); Shirley Glazener (State and Local Documents)
Dr. Robert Furcolow, J. Linard, Judith Segal, Dr. Fred Olsen, Alan
Robbins

PROFESSIONAL EDUCATION/CAREERS

Leaders: Betty Chilton (Professional Education) Ruth Kerns (Careers)
Jean Joseph, Gina Parish, M. C. Dennin, Gen Sen Chu, Julie Lando,
Ella Clarke



THE **CONSORTIUM** FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

**LIBRARY
NETWORKING
COMMITTEE**

December 8, 1978

The Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia has been awarded a new grant for continuing and further developing The Resource Identification Workshops in which you were a participant. Your opinion of the long range value of the 1978 Workshops will assist us in preparing the new series, and we would appreciate your response to the enclosed questionnaire at your earliest convenience.

A copy of the Guide developed from the workshop you attended is also enclosed. Please review it for accuracy and timeliness, and make any necessary changes.

Information concerning new topical areas for the 1979 series will be distributed after the first of the year. An opportunity for the 1978 Workshop groups to meet is included in the planning.

Your continuing interest and cooperation is very much appreciated.

Sincerely,

Mimi Gronlund

Mimi Gronlund
Instructional Services Librarian
Alexandria Campus
Northern Virginia Community College

MG:jps

QUESTIONNAIRE
RESOURCE IDENTIFICATION WORKSHOPS, 1978

1. The 1978 Resource Identification Workshops helped me to assess my own collection strength.
 - ☐ substantially
 - ☐ somewhat
 - ☐ not at all
 - ☐ other (please explain)
2. The Workshops increased my knowledge of area resources.
 - ☐ substantially
 - ☐ somewhat
 - ☐ not at all
 - ☐ other (please explain)
3. The Workshops enabled me to serve library users more effectively.
 - ☐ substantially
 - ☐ somewhat
 - ☐ not at all
 - ☐ other (please explain)
4. I have used connections developed through the workshops in the following ways:
 - ☐ referral of clients
 - ☐ personal contact
 - ☐ haven't used
 - ☐ other (please explain)
5. One of the goals of the 1978 Workshops was to begin to explore a methodology for collection development among participating libraries that would avoid unnecessary duplication. Have you been involved in any progress toward this end?
 - ☐ yes
 - ☐ no
 - ☐ other (please explain)
6. Please cite any specific benefits you have experienced as a result of the 1978 Workshops.
7. Have you any suggestions for improving the Workshop content or structure?

The members of the planning committee for the 1979 Workshops are seeking information on the distribution system for the 1978 subject area Guides.

Please answer the following questions.

Did your institution receive off-prints of the Guides?

Yes _____ No _____ Don't Know _____

Were you given copies of the Guides? Yes _____ No _____

If "yes", how did you use them? _____

Did you receive enough copies for use? Yes _____ No _____

If "no", did you know who to contact for additional copies?

Yes _____ No _____

Please review the attached Guide to Resources and provide corrections or information necessary to update it for a second edition.

Please return Questionnaire and corrected Guide by December 15 to:

Ms. Mimi Gronlund, Instructional Services Librarian
Alexandria Campus, Northern Virginia Community College
3001 North Beauregard Street
Alexandria, Virginia 22311

1978 RESOURCE IDENTIFICATION WORKSHOPS AN EVALUATION REPORT

In 1978 the Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia designed a series of Workshops to further strengthen and expand the concept of resource sharing in the Northern Virginia Community. Ten subject areas were selected to provide a focus of discussion for concerned and knowledgeable librarians, faculty members of Consortium institutions, and information and subject specialists from area libraries.

The primary goals of the Workshops were:

1. To help participants evaluate and compare their own library collections in the specified subjects with other area library collections.
2. To increase participants knowledge of area resources in the 10 selected subject areas.
3. To improve library services to users through increased knowledge of area resources.
4. To begin to develop methods for cooperative collection development among the participating libraries.

In December, 1978, a survey was distributed to all 1978 Workshops participants to determine the success of the Workshops in achieving these goals. Responses were received from 45 of the 100 Workshop participants. The survey and responses are shown below.

1. The 1978 Resource Identification Workshops helped me to assess my own collection strength. (Goal 1)

Substantially	28.3%	91% of those responding felt that the Workshops helped them evaluate their own library collections. The largest percentage (63%) rated the Workshops "somewhat" helpful while 28% considered them "substantially" helpful. This positive response is especially meaningful since many participants are subject experts in their own libraries.
Somewhat	63.1%	
Not at all	4.3%	
Other	4.3%	

2. The Workshops increased my knowledge of area resources. (Goal 2)

Substantially	72.5%	Workshop participants gave an overwhelmingly positive response to the Workshops' success in increasing their knowledge of area resources. 96% of the responding participants stated
Somewhat	23.4%	
Not at all	2.1%	
Other	2.1%	

that the Workshops increased their knowledge. The largest percentage (72.5%) considered the increase "substantial" while 23.4% rated it as "somewhat".

3. The Workshops enabled me to serve library users more effectively.
(Goal 3)

Substantially	19.5%	89% of the responses indicated that service to library users improved as a result of the Workshops. Almost 70% considered service "somewhat" improved and 19.5% felt improvement had been "substantial".
Somewhat	69.6%	
Not at all	2.2%	
Other	8.7%	

4. One of the goals of the 1978 Workshops was to begin to explore a methodology for collection development among participating libraries that would avoid unnecessary duplication. (Goal 4). Have you been involved in any progress toward this end?

Yes	8.7%	A negative response (82.6%) was received regarding any progress toward cooperative Collection development.
No	82.6%	
Other	8.7%	

5. Please respond to the following statement:

"I have used connections developed through the Workshops in the following ways."

Referral of Clients	42.6%	75% of responding participants have used connections established at the Workshops. "Referral of Clients" was the most frequently cited use (42.6%) and "personal contacts" the second.
Personal contacts	32.8%	
Haven't used	18 %	
Other	6.6%	

Based upon survey results it can be concluded that the 1978 Resource Identification Workshops were successful in achieving three out of four goals. The most significant success was achieved in the Workshops' contribution to increasing knowledge of area resources and in helping participants evaluate their own library collections. Responding participants also rated the Workshops positively in improving service to library users and in developing professional connections which have been useful. Cooperative collection development needs to be re-examined in light of the reported lack of progress towards that end.

Survey analysis prepared by
Mimi Gronlund
Instructional Services Librarian
NVCC-Alexandria Campus
February, 1979

RESOURCE IDENTIFICATION WORKSHOPS QUESTIONNAIRE
EVALUATION OF GUIDES TO RESOURCES, 1978 EDITIONS

N = 43

Did your institution receive Guides?

Yes	58% (25)	More than half of the participating institutions received <u>Guides</u> . However a substantial percent (33%) responded that they did not know whether <u>Guides</u> had been received or not.
No	9% (4)	
Don't know	33% (14)	

Did you receive copies of the Guides?

Yes	70% (30)	Most workshop participants responded that they had received <u>Guides</u> . An analysis of the responses and appended comments indicated some confusion between the bound <u>Report</u> (which had been sent to all participants) and off-prints of the <u>Guides</u> distributed in bulk. Since 30% did not receive them, improvement in distribution is needed.
No	30% (13)	

Did you receive enough copies?

Yes	70% (28)	No one indicated they needed more copies. The 13 who did not respond correspond to the 13 who did not receive the <u>Guides</u> .
No	30% (13)	

If yes, how did you use them?

Some use indicated	51% (22)	Slightly more than half indicated use of some kind. The comments indicate that "use" included use of the bound copy of the <u>Report</u> .
not useful	12% (5)	
not used/not received	30% (13)	
no response	7% (3)	

COMMENTS RELATING TO THE USE OF GUIDES

Referrals and Interlibrary loan

For training of Library Staff so they'll know where to go next or where to refer patrons

Personal info and reference

Reference Tools

For info about area collections but they are too general

Institution's copy catalogued. Mine for personal use.

Too superficial for practical reference use

Reference source to aid in answering patrons' questions and referral.

Also for my own contacts to help build collection

Not useful. Can't see any benefit (yet) to users

Direct students to other libraries

Not useful

Filed with a copy of Library Resources in the Metro Area

For my own library growth

EVALUATION, 1979 WORKSHOPS

Summary and Analysis

Participants in the ten Resource Identification Workshops were asked to assess the session by filling out an evaluation form at the conclusion of the day's activities. Of the 151 participants, there were 116 responses.

SUMMARY N=116

LIBRARY NETWORKING COMMITTEE
1979 RESOURCE IDENTIFICATION WORKSHOPS

EVALUATION FORM

This instrument was designed to gather data regarding your impressions and reactions about the Workshop.

Please take the time to respond. Findings will be summarized and published in the 1979 WORKSHOP REPORT.

Name of your institution/agency _____

Check one: Librarian _____ Faculty _____ Other (explain) _____

Please answer YES or NO.		YES	NO	N/A	NO RESPONSE
1.	The purpose of the Workshop was clear to me before coming.	96	20	—	—
2.	The physical arrangements were comfortable and contributed to effective participation.	109	7	—	—
3.	I gained useful information which I can use in my work.	112	4	—	—
4.	(When applicable) I am better able to assess the strength of the subject collection in my institution/agency with that of the host site.	88	6	22	—
5.	I have expanded my knowledge in the subject field of this Workshop.	100	12	—	4
6.	I see possibilities for cooperative acquisitions in this subject area.	87	18	—	11
7.	I would attend a future Workshop on planning for cooperative acquisitions.	92	16	—	2
8.	I would like to attend other Workshops in different subject areas.	90	14	—	2

If YES, list additional topics of interest to you.

(Please use the verso for additional comments.)

There was no significant difference on the evaluation by status (Librarian, Faculty, or Other). The responses have been summarized below, with recommendations drawn from them as appropriate.

1. The purpose of the Workshop was clear to me before coming.

82.7% responded that the purpose of the Workshop had not been made clear.

Recommendation: More detailed planning and sufficient lead-time to provide participants with Workshop objectives prior to the meeting, including requests for any pertinent materials for distribution.

2. The physical arrangements were comfortable and contributed to effective participation.

94% responded favorably.

3. I gained useful information which I can use in my work.

96.5% responded positively

4. (When applicable) I am better able to assess the strength of the subject collection in my institution/agency with that of the host site.

93.6% responded affirmatively. (The 18 N/A responses were disregarded in calculating the proportion.)

5. I have expanded my knowledge in the subject field of this Workshop.

89.3% responded affirmatively.

6. I see possibilities for cooperative acquisitions in this subject area.

82.9% responded positively.

7. I would attend a future Workshop on planning for cooperative acquisitions.

85.2% responded in the affirmative. The discrepancy between responses to statement 6 and 7 is slight (2.3%), and may be attributed to willingness to be informed of possibilities through the Workshop procedures.

The breakdown by Workshop subject area shows that cooperative collection development is more relevant to certain subject fields.

<u>SUBJECT</u>	<u>% YES</u>	<u>% NO OR NOT APPLICABLE</u>
Access to Library and Information		
Science Sources	76.9	23.1
Access to Non-print Materials	77.7	23.3
Children's Literature	100	-0-
Consumer Education	87.5	12.5
Health Resources	80	20
Local History and Genealogy	100	-0-
Maps	64.3	35.7
Oral History	100	-0-
Religion	100	-0-
Services to Handicapped	100	-0-

The subject areas considered by all those participating in the 1979 Workshops to be relevant to cooperative acquisitions are:

Children's Literature
Local History and Genealogy
Oral History
Religion
Services to Handicapped

Subject areas from the 1978 Workshops identified by participating librarians and faculty for cooperative acquisitions are:

Art
Careers
Gerontology
Music
State and Local Documents

CONTRIBUTED TIME

The contributed time by members of the Project Planning Committee, support staff, and Workshop leaders for this project has been significant. Estimates of time expended on the Project have been prepared.

Workshop Leaders: (10 persons. Times are shown as averages)

Initial Briefing (January 28, 1979)	2.5 hrs. X 10	= 25
Workshop Preparation	7 hrs. X 10	= 70
Follow-up activities (preparing materials for <u>Report</u> , reviewing <u>Guides</u> , etc.)	3.5 hrs. X 10	= 35
		<u>130 hrs.</u>

Planning Committee: (5 persons)

Formal meetings (5)	15 hrs. X 5	= 75
Preparations for workshops	45 hrs. X 2	= 90
Survey and analysis (1978 workshops)	20 hrs. X 1	= 20
Preparation for Forum, March 16		
Full committee	3 hrs. X 4	= 12
Project Director and staff	15 hrs. X 2	= 30
Miscellaneous related tasks		20
		<u>247 hrs.</u>

Report Preparation: Project Director and Staff assistance (4 persons)

Revision of Guides to Resources	= 60
Analysis of evaluations (1979 Workshops)	= 20
Writing, editing	= 30
Layout and design	= 25
Typing, proofing of final copy	= 60
Related correspondence and phone calls	= 20
Miscellaneous related tasks	= 30
	<u>245 hrs.</u>

The total estimated time contributed by the Project Committee members and support staff is calculated as 492 work hours. Some of the contributed time was in addition to the normal work week, using evenings and weekends. All planning committee meetings were scheduled as brown-bag working lunches, in a location central to most of the committee to save travel time.

From these estimated figures it can be seen that the planning, organizing and reporting time is considerable. Further, it must be carried out in conjunction with primary position responsibilities. The contributed time by Workshop leaders and participants, who are actually carrying out the purpose and goals in an enabling posture, is considerably less per person, averaging about 13 hours each.

Detailed planning, organizing, and coordinating is the key to effectiveness of activities. As stated in Section V, Conclusions and Recommendations, the appointment of a qualified person to the position of Library Networking Coordinator is recommended.